

Hollywood Township Monthly Meeting Minutes

Monday, July 13, 2026 7 PM

Hollywood Township Shed

Present: Chair Jeff Neaton, Supervisors Christine Spomer and Mark Sundblad, Clerk Pam Henry-Neaton and Treasurer Mary Fillbrandt. Also present: Maintenance Bruce Osborn,

- 1) Meeting called to order by Chair Neaton at 7:00 PM
- 2) Pledge of Allegiance recited.
- 3) Additions: Following additions were made to the agenda: Security Bank, driveways and sidewalk. Mark made motion to approve agenda with additions, seconded by Christine, MSC (3-0-0).
- 4) Minutes:
 - a. Minutes from Monthly Meeting – June 8, 2026 7 PM. Jeff made motion to approve minutes, seconded by Christine, MSC.
- 5) Treasurer's report: Treasurer Fillbrandt gave the report as follows:

Monthly Report for June 2026

Beginning Balance Public Government Account	\$ 16,008.94
Interest	\$ 4.53
Deposit from Money Market Account	\$ 126,244.25
Total Balance Plus Deposit and Interest	\$ 142,257.72

Disbursements				
Claims	General	\$ 562.65	R&B	\$ 70,188.98
		Fire:		\$ 46,465.03
Disb.	General	\$ 1,974.73	R&B	\$ 7,052.86
Total Disbursements			\$ 126,306.66	
Public Government Account Balance			\$ 15,951.06	

Money Market Account

GENERAL		CAPITAL EQUIPMENT	
Balance	\$ 172,601.61	Balance	\$ 325,353.91
Claims	\$ 562.65	Broadband June Rent	\$ 200.00
Disb.	\$ 1,974.73	70% of Settlement	\$ 10,078.53
70% of Settlement	\$ 23,180.67	Balance	\$ 335,632.44

Balance	\$ 193,244.90
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ROAD & BRIDGE		FIRE	
Balance	\$ 112,219.16	Balance	\$ 33,814.00
Claims	\$ 70,188.98	New Germany 1st 1/2	\$ 46,465.03
Disb.	\$ 7,052.86	70% of Settlement	\$ 62,095.47
Fines/Late Fee	\$ 755.55	BALANCE	\$ 49,444.44
MM Interest	\$ 606.89		
70% Of Settlement	\$ 166,211.25	Money Market Balances	
Balance	\$ 202,551.01	GENERAL	\$ 193,244.90
		ROAD & BRIDGE	\$ 202,551.01
		FIRE	\$ 49,444.44
		CAPITAL EQUIPMENT	\$ 335,632.44
		Balance in MM Acct.	\$ 780,872.79

Jeff made motion to approve the treasurer's report, seconded by Mark, MSC (3-0-0)

Treasurer Fillbrandt commented that this is the lowest Road and Bridge has been before a levy deposit.

Claims and disbursements for July 2026

MARCH	General	R&B	FIRE
CLAIMS	\$ 8,862.23	\$ 39,950.39	\$ 57,025.00
DISBURSEMENTS	\$ 2,362.52	\$ 8,136.58	
TOTAL	\$ 11,224.75	\$ 48,086.97	\$ 57,025.00

Need Approval to Pay Bills In the Amount of \$116,336.72
 Mary Fillbrandt
 Treasurer

Motion by Mark to approve claims and disbursements, seconded by Christine. MSC (3-0-0)

c. Treasurer Fillbrandt spoke about the form from Security Bank from the to insure our accounts. Jeff made motion for Mary to sign, seconded by Christine, MSC (3-0-0).

6) Public Comment: There was no public comment.

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7) New Business:

- a. Chris Neaton – Township Driveway Access – Chair Jeff Neaton abstained from the discussion. Chris spoke to the board about a small field (about 1 ½ acres) that is behind the woods. To be able to get to this field he is asking the township if he can use the township driveway for access. This would be only a few times a year. He said he would also probably trim trees as they are overgrown in the area. During discussion as a board, it was brought up that he would be crossing the hay field that is rented. Christine will contact the renter of the hayland to see if he is okay with it. Christine made a motion to approve letting Chris Neaton use the township driveway and access the field through the hayfield with approval of renter, seconded by Mark. (2-0-1) MSC Chair Neaton abstained. Clerk Henry-Neaton was directed to develop an agreement for this.
- b. Becky Burns – request to use the township parking lot. The board received a request from Becky Burns to have her clients park their vehicles in the township parking lot from October 5, 2026 to October 10, 2026 while on a bus trip with Gone Again Travel. After much discussion, it was decided that a form for liability would need to be filled out by anyone who is leaving their car in the parking lot. Also the cars would need to be close together so as to not block the entrance for Bruce. Christine will get a copy of what she has for this purpose for the clerk to adapt one for the township. It will be reviewed at the August meeting. Clerk Henry-Neaton will contact Becky to let her know what was decided.
- c. Election 2026:
 - i. Addition of Pat Regnier to election judge list – Jeff made motion to add Pat Regnier to the list of 2026 Election Judges, seconded by Christine. MSC (3-0-0)
 - ii. Election Admin Meeting – Clerk Henry-Neaton and Becky Burns attended an election admin meeting in June. Also coming up is the Public Accuracy Testing July 21, 2026 and Election Judge training July 22 with Head Judge training to follow. And Monday, July 27, 2026 will be another date for election judge training as needed.

- iii. Filing dates for the upcoming General Election – Tuesday, July 14, 2026 to Tuesday, July 28, 2026. Clerk Henry-Neaton shared that these dates are earlier than in the past by about 2 or 3 weeks. This info has been posted on the website, on the door of the shed and in the Herald Journal..
 - d. MN Township Association District 4 meeting – Wednesday, August 5, 2026 6:00 pm registration, meeting starts at 7 PM. Spring Lake Township Town Hall, Prior Lake, MN . No action needed, just informational.
 - e. ADDITION – Building permit – Nick Hartwig – windows – No action needed.
 - f. Driveway – Discussion was held on width of driveways. Board decided on 40 feet maximum width, single residential driveways 12 to 20 foot wide. Clerk Henry-Neaton will make changes to driveway permit and bring back for approval from the board at the August meeting.
- 8) Old Business:
- a. Bank Accounts: Clerk Henry-Neaton said she had received the paperwork for opening the accounts with Royal Credit Union. Jeff made motion to open 3 accounts. One would be the Primary account with the deposit of \$5.00, a second one would be for a deposit from the General Fund in the amount of \$100,000, and a third account in the amount of \$300,000 from the Capital Equipment fund. Interest for second and third account would be a 3.70 percent. This was seconded by Christine, MSC (3-0-0)
Discussion was held on who should be on the account. Jeff made motion to have signatures being Clerk Henry-Neaton, Treasurer Mary Fillbrandt and Chair Jeff Neaton, seconded by Mark, MSC (3-0-0)
Clerk Henry-Neaton will work on getting this completed.
 - b. Website – Clerk Henry-Neaton reported she is working on getting the new website up and going, connected to the old one and training.
 - c. 42nd St Bridge – at the last meeting a resident said he was told the 42nd St. Bridge would not be done this year. Clerk Henry-Neaton checked on this with the county and they confirmed this. The funding was not received to do the bridge, they will apply again next year and see if they receive the money (the township is responsible for \$20,000 and the county pays for the rest).
 - d. Succession plan – Resident Judy Warner had requested at a previous meeting that the board look into a succession plan when current township employee retires. She felt this was important as it was brought up to buy a grader and depending on what may be the succession plan a purchase of a

grader may not be needed. Supervisor Spomer reported she had contacted 17 townships with questions how they handle the maintenance of their township, she did not receive any responses. Christine will send a follow up email and report back at the August meeting.

9) Reports:

- a. Clerk's – Clerk Henry-Neaton reported on the following:
 - i. The MN PERA audit has been completed on staff.
 - ii. MN Paid Leave has been completed and the check for payment is included in this month's claims.
 - iii. Unemployment report for the second quarter of the year has been completed.
 - iv. Public Accuracy testing is Tuesday, July 21 at 10 AM at Carver County Courthouse.
 - v. Election judge training is Wednesday, July 22 and Monday, July 27. Head Election judge training is Wednesday, July 22, 2026.
 - vi. Paychex second quarter report has been completed.
 - vii. Clerk Henry-Neaton reported of a resident complaint regarding a neighbor and wondering about a noise complaint. The resident has been talking to the county regarding this.
 - viii. Clerk Henry-Neaton said the printer is giving her problems and asked if she could purchase another one. Mark made motion for her to spend up to \$700, seconded by Jeff, MSC (3-0-0).
- b. Jeff – Chair Neaton spoke about Upland Ave. and the red rock that has been going down on it.

He spoke about being contacted about the sheds on the tower property. The county had been notified that the building was hot inside. Needs to stay a certain temperature for the equipment in there. It was taken care of.
- c. Mark – Mark said he was approached by a resident on Yale asking why the road has not been dust coated. He told the resident it was a minimum maintenance road so not dust coated. This will be discussed again at a later date before dust coating next year.
- d. Christine – nothing to report at this time.
- e. Maintenance report – Bruce O.
 - i. Zebra Quotes – two quotes were reviewed for work on Zebra Ave. After discussion, Mark made motion to approve Matter Excavating, seconded by Christine to do the work, MSC (3-0-0).

- ii. 30th St Quotes – two quotes were reviewed for work on 30th St., Discussion was held on the quotes. The cost for crushed concrete was brought up to get the total cost of the work. Motion by Christine, seconded by Jeff to have Burns Excavating do the work on 30th St. MSC (3-0-0).

Bruce had two quotes for fixing the sidewalk at the front of the township building. Discussion was held on the quotes, comparing them to each other, Bruce was instructed to talk to one to get the same comparison of the quote the board wanted with the other one spec wise. Jeff made motion to approve he work for up to \$3100, seconded by Christine, MSC (2-0-1) Mark abstained. The work would be slated to be done during August 12 to September 1, 2026.

Bruce said that Carver County has seal coat chips available for purchase. It is \$220.00 per load. He would like 6 to 10 loads and could stock pile them in the township yard. Jeff made motion to approve purchasing of 10 loads of chips from Carver County, seconded by Mark, MSC (3-0-0)

Bruce spoke about a vehicle that went in the ditch on 30th st. He has contacted the company the vehicle belonged to and they will pay for the damage to the ditch.

Bruce asked about weeds in the ditches, he wanted to know if he should be contacting the land owners about them. The state and county have not been pursuing it. This will be discussed at the Annual Meeting. Bruce was told to continue spraying the road ditches.

Bruce spoke of 62nd St. There may be some city infrastructure that has been damaged. There was discussion about what to do with 62nd St. , it is a cartway. Jeff will talk to the city about it.

10) Additions: Discussed earlier in the meeting under specific area.

11) Upcoming Meetings:

- a. CCAT meeting Wednesday, July 15, 2026 7 PM Island View/Green Fox Grill
- b. MN Township Association District 4 meeting – Wednesday, August 5, 2026 6:00 pm registration, meeting starts at 7 PM. Spring Lake Township Town Hall, Prior Lake, MN
- c. Monthly meeting – Monday, August 10, 2026 7 PM.

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12) Adjourn. Mark made motion to adjourn, seconded by Jeff. MSC (3-0-0) adjourned at 8:58 PM.

Chair Jeff Neaton

Clerk Pam Henry-Neaton