

**AMENDED**

**Hollywood Township Monthly Meeting Minutes**

**Monday, October 13, 2025 – 7 PM**

**Hollywood Township Shed      AMENDED**

**Present:** Chair Supervisor Jeff Neaton, Supervisor Mark Sundblad, Treasurer Mary Fillbrandt, Clerk Pam Henry-Neaton. Also present: Maintenance employee Bruce Osborn.

- 1) Chairman calls meeting to order at 7:01 PM
- 2) Pledge of Allegiance was recited.
- 3) Approval of agenda. Clerk Henry-Neaton asked that the vice chair position be added to number 11 under additions. Jeff made motion to approve with the addition, seconded by Mark. MSC (2-0-0)
- 4) Minutes:
  - a. Minutes from the monthly meeting – September 8, 2025 – Jeff made motion to approve, seconded by Mark, MSC (2-0-0).
  - b. Minutes from the Supervisor Seat C interviews – September 15, 2025 – Mark made motion to approve, seconded by Jeff. MSC (2-0-0)
- 5) Oath of Office – Supervisor Seat C – Christine Spomer – Appointed supervisor Christine Spomer took the oath of office.
- 6) Treasurer - Treasurer Fillbrandt gave the treasurer's report as follows:
  - a. Treasurer's report:

DATE: SEPTEMBER 2025 REPORT

PUBLIC GOVERNMENT CHECKING	\$16,720.90	GENERAL	\$4,664.12
DISBURSEMENTS	\$97,617.28	ROAD & BRIDGE	\$11,294.90
DISB. FROM PRIOR MONTHS	\$761.88	Interest to R&B	\$2.97
DEPOSITS	\$97,617.28	FIRE	\$0.00
OUTSTANDING CHECKS		CAPITAL EQUIP	\$0.00
INTEREST	\$2.97	PGA/CHECKING	\$15,961.99
ENDING BALANCE IN GPA/CHECKING	\$15,961.99		
MONEY MARKET ACCOUNT	\$656,547.39		
DISB.MOVED TO PGA/CHECKING	\$97,617.28		
DEPOSITS	\$1,089.93		
INTEREST	\$666.53		
ENDING BALANCE IN MM	\$560,686.57		

GENERAL ACCOUNT BEGINING BALANCE	\$138,205.77	ROAD & BRIDGE BEGINNING BALANCE	\$216,146.18
CLAIMS	\$1,561.85	CLAIMS	\$78,267.79
DISBURSEMENTS	\$1,922.60	DISBURSEMENTS	\$5,769.30
DEPOSITS		DEPOSITS:Sports Complex Hay Ground & liquor License	\$350.00
<b>ENDING BALANCE IN GENERAL</b>	<b>\$134,721.32</b>	State of MN to Carver County Fine Fees	\$539.93
		INTEREST	\$666.53
		<b>BALANCE IN R&amp;B</b>	<b>\$133,665.55</b>
FIRE BEGINING BALANCE	\$12,887.92		
CLAIMS	\$10,095.74	GENERAL	\$134,721.32
DISBURSEMENTS		ROAD & BRIDGE	\$133,665.55
DEPOSITS		FIRE	\$2,792.18
<b>ENDING BALANCE IN FIRE</b>	<b>\$2,792.18</b>	CAPITAL EQUIP	\$289,507.52
		MM TOTAL	\$560,686.57
CAPITAL EQUIP BEG INING BALANCE	\$289,307.52	<b>Bal. in PGA And MM</b>	<b>\$576,648.56</b>
CLAIMS			
DISBURSEMENTS			
DEPOSITS Broadband for Sept Tower Rent	\$200.00		
<b>ENDING BALANCE IN CAPITAL EQUIP</b>	<b>\$289,507.52</b>		

Mark made motion to approve treasurer's report, seconded by Jeff. MSC (3-0-0)

b. Claims and disbursements :

	General	Road & Bridge	
CLAIMS	\$3,451.78	\$3,120.07	\$6,571.85
DISBURSEMENTS	\$2,474.38	\$6,989.60	\$9,463.98
TOTAL	\$5,926.16	\$10,109.67	<b>\$16,035.83</b>

\*\*Need approval to pay bills of  
\$16,035.83

Christine made motion to approve claims and disbursements in the amount of \$16,035.83, seconded by Jeff. MSC (3-0-0).

7) Public Comment: none

8) New business:

a. 2025 MAT Annual Conference – purely informational. The board discussed attending this.

10/13/2025

b. Building permits:

- i. Kristine Matter Rev Trust – Shed for contractor’s yard
- ii. DMY Holdings, LLC
- iii. Randall Knott – sewer
- iv. Michael Sundblad – home addition

Informational on the building permits, no action needed

- c. West Sub Region – Water Planning Engagement (Met Council) - informational – no action needed.
- d. Environmental Center tour – informational , no action needed.

9) Old business – none

10) Reports:

- a. Clerk – Clerk Henry-Neaton reported that she has completed and submitted the grant for the ditch clean up, she has submitted the levy, she has completed the quarterly report for unemployment. She said the township had been contacted about a cannabis business in the township, she told the person to contact the county about it as they are our planning and zoning authority. She asked Bruce about the insurance form so she can submit the bills to the MATIT insurance for the windshield replacement on the grader that we will get reimbursed for. Clerk Henry-Neaton also spoke about the MN Paid Family Medical Leave, she is currently working on it to get the township registered. She asked how the township wants to handle the premium. Jeff made motion that the township pay the total amount of it, seconded by Christine, MSC (3-0-0). The cost is approximately .88 % of salary. This includes the maintenance and board. And will include election judges when they are used. She is also looking at the gov.domain process.
- b. Jeff – Jeff spoke about the CCTA minutes. He spoke about what was found out about the purchasing process for equipment from the MN Township Association.
- c. Mark - he asked about roads being graded, said it is needed.
- d. Bruce O. – grading: roads in good shape with dust coating. Mowing has been done to the farmers’ fields. He said there has been problems with the tractor, the fan belt has been replaced twice. Lano came out. They figured that the harmonic balance is out, Jeff said to get it fixed, Bruce said he would drive it to Lano’s, it was discussed if it’s not safe to use the tractor to mow anymore

than it shouldn't be driven to Lano's. Jeff said to call them and get it picked up.

He asked about buying a chain that a friend was selling. They would be used on the payloader and very reasonable priced compared to new ones.

Currently Bruce does not have any extra chains. Christine made a motion to purchase the chains, seconded by Jeff, MSC (3-0-0)

**Amended: Discussion was held on Steve Burns helping with plowing, etc. Jeff will drop paperwork off to be completed. Due to the injury to our on call employee, Mark made motion to hire Steve Burns when he gets all his paperwork completed and turned in, seconded by Christine, MSC (3-0-0)**

- a. Bruce's review – Bruce's review will be included on the November agenda and meeting.

11) Additions:

- a. Vice chair of board – Clerk Henry-Neaton said with the passing of Bruce Fillbrandt, the vice chair seat needs to be filled. Jeff made motion for Mark to become Vice Chair, seconded by Christine, MSC (2-0-1) Mark abstained
- b. Clerk Henry-Neaton reminded the board for who they are representatives on the fire boards. Jeff is on the New Germany and Watertown Fire Boards. Mark is on the Mayer Fire Board. Christine is on the Winsted Board with Hollywood township resident Kenny Johnson.
- c. Clerk Henry-Neaton asked who it should be as the emergency person on the answering machine as Supervisor Fillbrandt was it. Jeff said he would do it.

12) Upcoming meeting:

- a. Monthly meeting – Monday, November 10, 2025 – 7 PM

13) Adjourn – Mark made motion to adjourn, seconded by Christine, MSC (3-0-0)

---

Chair Jeff Neaton

---

Clerk Pam Henry-Neaton