

## **Hollywood Township Monthly Meeting Minutes**

**Monday, November 10, 2025 – 7 PM**

### **Hollywood Township Shed**

Present: Chair Jeff Neaton, Supervisors Mark Sundblad and Christine Spomer. Treasurer Mary Fillbrandt, Clerk Pam Henry-Neaton. Also present Township Maintenance Bruce Osborn.

- 1) Chairman Neaton calls meeting to order at 7:01 PM
- 2) Pledge of Allegiance was recited.
- 3) Approval of Agenda –
  - a. Additions 2050 Imagine – Jeff made motion to approve the agenda with the addition of 2025 Imagine, seconded by Mark, MSC (3-0-0).
- 4) Minutes
  - a. Minutes from the October 13, 2025 meeting – Jeff made motion to approve, seconded by Christine, MSC (3-0-0)
- 5) Treasurer report –
  - a. Treasurer's report – Treasurer's report was given by Treasurer Mary Fillbrandt :

DATE: October 2025 Report

<b>PUBLIC GOVERNMENT ACCOUNT/CHECKING</b>	<b>\$15,961.99</b>
DISBURSEMENTS	\$15,345.83
DISBURSEMENTS FROM PRIOR MONTHS	
DEPOSITS	\$16,035.83
OUTSTANDING CHECKS	
INTEREST	\$0.28
<b>BALANCE IN GPA/CHECKING 10/31/25</b>	<b>\$16,652.27</b>

<b>MONEY MARKET ACCOUNT</b>	<b>\$560,686.57</b>
DISBURSEMENTS/ TO PGA/CHECKING	\$16,035.83
DEPOSITS Broadband (R&B)	\$200.00
State MN Fine fees (R&B)	\$329.94
INTEREST	\$557.54
<b>ENDING BALANCE IN MM</b>	<b>\$545,738.22</b>
<b>BALANCE IN PGA &amp; MM</b>	<b>\$562,390.49</b>

<b>GENERAL ACCOUNT BEG BALANCE</b>	<b>\$134,721.32</b>
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CLAIMS	\$3,451.78
DISBURSEMENTS	\$2,474.38
<b>ENDING BALANCE IN GENERAL</b>	<b>\$128,795.16</b>

ROAD & BRIDGE BEG BALANCE	\$133,665.55
CLAIMS	\$3,120.07
DISBURSEMENTS	\$6,989.60
Deposit MN Fine Fees	\$329.94
INTEREST	\$557.54
<b>ENDING BALANCE IN ROAD &amp; BRIDGE</b>	<b>\$124,443.36</b>

FIRE BEG BALANCE	\$2,792.18
CLAIMS	\$0.00
DISBURSEMENTS	\$0.00
DEPOSITS	\$0.00
<b>ENDING BALANCE IN FIRE</b>	<b>\$2,792.18</b>

CAPITAL EQUIP BEG BALANCE	\$289,507.52
CLAIMS	\$0.00
DISBURSEMENTS	\$0.00
DEPOSITS Broadband October Rent	\$200.00
<b>ENDING BALANCE IN CAPITAL EQUIP</b>	<b>\$289,707.52</b>

Jeff made motion to approve treasurer's report, seconded by Christine . MSC (3-0-0).

	General	R&B	Total
Claims	\$626.49	\$1,924.02	\$2,550.51
Disbursements	\$2,144.68	\$5,591.68	\$7,736.36
<b>TOTAL</b>	<b>\$2,771.17</b>	<b>\$7,515.70</b>	<b>\$10,286.87</b>

Christine made motion to approve the claims and disbursements, seconded by Mark. MSC (3-0-0)

6) Public comments: none.

7) New Business:

- a. SW Trails Permission – Clerk Henry-Neaton was contacted by Scott Wakefield who represents the SW Trails Snowmobile Club. He asked if the board could give support to the Club to use 62<sup>nd</sup> St and Vega Ave located in Hollywood Township again for part of their trails. Jeff made motion to support the Club's use of the trails, seconded by Mark. Discussion followed, Jeff rescinded the motion, seconded by Mark. Jeff made a motion to support the Snowmobile Club contingent on landowners' approval, seconded by Mark, MSC (3-0-0).  
\*\*\*\*Treasurer Fillbandt brought up the CD is coming due. No action needed as it is there from when the tower was built. Pam will look into the minutes from when it was purchased to see the specifics on the CD.  
\*\*\*\*Treasurer Fillbrandt also reported that we were notified the bank purchased another bond in addition to the one we currently have that covers the money in our accounts. The extra bond is needed because of the amount of money in the accounts.
- b. Special assessments – Mark made motion that there are no special assessments for 2026 in Hollywood township, seconded by Christine, MSC (3-0-0)
- c. Resolution – Christine Spomer - Clerk Henry-Neaton explained as in the past, supervisors are approved per a resolution for any extra help beyond their supervisor role that they may be doing. Jeff made motion to approve the resolution for Christine, seconded by Mark. Christine abstained. MSC (2-0-1).
- d. MAT U – Clerk Henry-Neaton gave info to the board regarding a program that the MN Township Association has. It is available to township officers only and has different training opportunities for the board.

8) Old Business:

- a. 2025 MAT Annual Conference- Thursday, December 11 – Saturday, December 13, 2025 at the St. Cloud River's Edge – Christine will be attending, Pam won't be as planned.

b. MN Paid Leave

- i. Policy for payments by employer and employees – Clerk Henry-Neaton went over the resolution regarding the Township paying 100% of the premium (.88%). (This was approved at the October monthly meeting) Jeff made motion to approve the resolution, seconded by Christine, MSC (3-0-0)
- ii. Report on MN Paid Leave – Clerk Henry-Neaton told the board that she has spent a lot of hours on this but everything is done for now. She also collected the forms that the board and employees had to sign.

9) Reports:

- a. Clerk's – Clerk Henry-Neaton said she did the paperwork and submitted the request for reimbursement for the windshield. We had a deductible of \$250 in the claim. Mary will be depositing the check.
- b. Jeff – Jeff spoke about an incident at the Tower where the lock had to be cut. One of the users of the tower put the lock on wrong and the Sheriff's office contacted us as they needed to get in to the tower facility. Jeff gave the okay for them to cut the lock, Jeff asked Bruce to follow up on it. He attended the Watertown Fire Board meeting, The Fire Department budget was approved with an increase of 4%. They have a full time chief and now have hired another person in addition to that. Someone is on duty 24 hours per day. Discussion was held on a call and complaint from a resident regarding manure and mud on one of the township roads. Jeff spoke to him , Bruce went out and graded the road. There was a suggestion that if it happens again, pictures should be taken, Jeff will follow up on it. Jeff asked about grading Vega. Yale also needs to be done. Jeff will contact someone who is interested in an on call position to fill out the paperwork.

Mark – Mark spoke about 30<sup>th</sup> St and how he feels it has held up well. Yale also needs to be done.

Christine – no report

Maintenance report – Bruce O. – Bruce said that we should ask for medical clearance before our on call person can come back.

Bruce said he had someone who asked him about being an on call person. He will give him a employment packet.

Bruce spoke about the ditch on the south side of 62<sup>nd</sup> St. After much discussion it was decided to contact Camden township as the ditch is located in their township. Mark will contact Camden about it .

Bruce reported that the tires need to be replaced on the back of the MACK. He will be getting quotes

Bruce is taking off December 19<sup>th</sup> and will be out of town that weekend.

10) Bruce's review – Christine started the process by asking Bruce: "how do you feel about current workload and responsibilities? Bruce said grading can be challenging, he needs help with graveling the roads and cutting trees. She asked him if he attends any classes/training/certifications? Continuing education type classes? He said there is not much available. He did take one last winter.

Jeff said it seems like everything is going okay.

Bruce's stipend was discussed, he wasn't sure what he wanted to do with that.

Clerk Henry-Neaton said she believes that the stipend may not be something that can continue to be done but is checking into it.

Bruce's review was tabled until the December meeting.

11) Additions: Imagine 2050 – this was also tabled . Clerk Henry-Neaton asked the board to look it over, there is a deadline for questions/comments.

12) Upcoming meeting – Monday, December 8, 2025 – 7 PM

13) Adjourn – Christine made a motion to adjourn, seconded by Mark. MSC (3-0-0)

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Chair Jeff Neaton

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Clerk Pam Henry-Neaton



Jeff made motion to approve the treasurer's report, seconded by Christine seconded, MSC (3-0-0).

- a. Claims and disbursements – Treasurer Mary Fillbrandt gave report on Claims and disbursements. General \$2,771.17 and Road and Bridge \$7,515.70. Christine made motion to approve, seconded by Mark, MSC (3-0-0)