

## Hollywood Township

### December 8, 2025 Monthly Meeting Minutes

#### Hollywood Township Shed

**Present:** Supervisors Jeff Neaton, Mark Sundblad, Christine Spomer, Treasurer Mary Fillbrandt, Clerk Pam Henry-Neaton. Also present township Employee Bruce Osborn.

- 1) Chairman Neaton called meeting to order at 7 PM.
- 2) Pledge of Allegiance was recited.
- 3) Approval of agenda – Jeff made motion to approve agenda, seconded by Christine, MSC (3-0-0)
- 4) Minutes:
  - a. Amended minutes from the Monthly meeting – October 13, 2025 – Christine made motion to approve amended minutes, seconded by Mark, MSC (3-0-0)
  - b. Minutes November 10, 2025 monthly meeting – Jeff made motion to approve minutes, seconded by Christine. MSC (3-0-0).
- 5) Treasurer
  - a. Treasurer’s report: Mary gave treasurer’s report as follows:

DATE: November 2025 Report

<b>PUBLIC GOVERNMENT ACCT/CHECKING BAL</b>	<b>\$16,652.27</b>	GENERAL	\$4,664.12
DISBURSEMENTS	\$10,286.87	ROAD & BRIDGE	\$11,298.38
DISBURSEMENTS FROM PRIOR MONTHS	\$690.00	FIRE	\$0.00
DEPOSITS	\$10,286.87	CAPITAL EQUIP	\$0.00
OUTSTANDING CHECKS	\$0.00	PGA/CHECKING TOTAL	\$15,962.50
INTEREST	\$0.23		
<b>ENDING BALANCE IN GPA/CHECKING</b>	<b>\$15,962.50</b>		
		GENERAL	\$136,781.67
<b>MONEY MARKET ACCOUNT</b>	<b>\$545,738.22</b>	ROAD & BRIDGE	\$118,803.75
DISBURSEMENTS/MOVED TO PGA/CHECKING	\$10,286.87	FIRE	\$2,792.18
DEPOSITS: Broadband (MM)	\$200.00	CAPITAL EQUIP	\$289,907.52
MN Association / twsp ( wind shield) (R&B)	\$820.06	MM TOTAL	\$548,285.12
State MN Fine/Court Fees (R&B)	\$369.95		
Mrket Valu Credit AG	\$10,757.68	<b>Balance In MM &amp; PGA</b>	<b>\$564,247.62</b>
INTEREST	\$686.08		
<b>ENDING BALANCE IN MM</b>	<b>\$548,285.12</b>		
<b>GENERAL ACCOUNT BEG BALANCE</b>	<b>\$128,795.16</b>	FIRE BEG BALANCE	\$2,729.18

CLAIMS	\$626.49	ENDING BALANCE IN FIRE	\$2,792.18
DISBURSEMENTS	\$2,144.68		
DEPOSITS: Market Valu Credit AG	\$10,757.68		
<b>ENDING BALANCE IN GENERAL</b>	<b>\$136,781.67</b>	CAPITAL EQUIP BEG BALANCE	\$289,707.52
		CLAIMS	\$0.00
ROAD & BRIDGE BEG BALANCE	\$124,443.36	DISBURSEMENTS	\$0.00
CLAIMS	\$1,924.02	DEPOSITS Broadband November Rent	\$200.00
DISBURSEMENTS	\$5,591.68	<b>ENDING BALANCE IN CAPITAL EQUIP</b>	<b>\$289,907.52</b>
DEPOSITS Court/Fine Fees	\$369.95		
MN Association TWSP (Windshield)	\$820.06		
INTEREST	\$686.08		
<b>ENDING BALANCE IN ROAD &amp; BRIDGE</b>	<b>\$118,803.75</b>		

Mark made motion to approve, seconded by Christine, MSC (3-0-0)

- b. Claims and Disbursements – Christine made motion to approve claims and disbursements, seconded by Jeff. MSC (3-0-0)

<b>Claims</b>	\$1,660.56	\$11,724.28	\$-
<b>Disbursements</b>	\$2,327.67	\$5,591.68	\$-
<b>TOTAL</b>	<b>\$3,988.23</b>	<b>\$17,315.96</b>	<b>\$21,304.19</b>

\*\*Need approval to pay bills of **\$21,304.19**

- 6) Public Comment: there was none.
- 7) New Business:
  - a. Building permits
    - i. Aaron Anderson – windows
    - ii. Roger Brown – furnace repair/heat pump replaced
- 8) Old business:
  - a. 2050 Imagine – informational – no action needed.
- 9) Reports:
  - a. Clerk’s report: Pam reported that the special assessments form has been completed and submitted to the county. Mike Lynch is currently not available to be an on call person, Brian Brabec – on call employee has a dr note to be able to work starting 12/23/2025.
  - b. Jeff – Jeff asked if the lock on the tower has been replaced. Bruce O.said it has been taken care of. Jeff also spoke about the ridge that is being left when roads are plowed off tar to gravel.

- c. Mark – Mark reported that he attended the Mayer Fire Department Board meeting. Said it went very well. It is a well-run Fire Department.
- d. Christine- nothing to report at this time. She will be attending the MN Township Association conference on December 8 in St Cloud.
- e. Bruce’s report – He has been cutting trees and cleaning them up. Danny Vanderlinde picked up and got rid of the branches.

Vehicles have passed DOT inspection.

Bruce spoke about the Mack needing tires. Jeff made motion to purchase 8 tires from Flat Out Tire Service after the board looked over prices that were obtained, Mark seconded, MSC (3-0-0)

Vehicles are ready for plowing. Bruce asked about tires on the Ford with the plow, tires are older but in virtually brand new. It was decided that they should be looked at closer.

- 10) Bruce Osborn review- Bruce Osborn’s review was discussed at the November, 2025 monthly meeting and tabled until the December , 2025 monthly meeting.

Discussion was held on Bruce’s stipend he gets for insurance. He can no longer get it as he has been in the past. It needs to be added to his salary. Because of taxes on this money, the board discussed adding an extra \$50 to the amount to cover the taxes that will be added to Bruce’s salary with the health stipend. Bruce’s hourly wage is currently \$30.35. Jeff made motion to eliminate the health care stipend and roll it into the hourly wage at the rate of \$3.75, Mark seconded MSC (3-0-0).

A 4 % raise was discussed for Bruce’s wages. Christine felt 4% was too much as did the other board members. Bruce brought up that he is not the same wages as some local township maintenance employees. The ones who were discussed, have more years in and less vacation time. Jeff made the comment that we can’t give it all at one time and the situations are different ( number of years, salaried, etc..)

Christine made a motion for a \$1.22 per hour raise which amounts to a 3.6% raise, seconded by Mark, MSC (3-0-0) Overtime was discussed and in the contract for approval of more than 10 hours of overtime. Pam said the wage of \$35.32 will be started for December 2025. This wage will not be the retro wage when he gets retro for November as he has already been paid for the health stipend for November.

Also discussed was the PPE stipend Bruce gets in January. Jeff said that from now on, the stipend will stay the same (\$250) but Bruce will need to submit a bill and get reimbursed.

- 11) Additions – none

12) Upcoming meeting:

- a. Monthly meeting – Monday, January 12, 2026 – 7 PM

Jeff also spoke about the CCTA (Carver County Township Association) meeting on Wednesday, January 21 at Island View Golf Course.

Pam mentioned that the January meeting will have an organizational meeting before the monthly meeting, starting at 7 PM.

- 13) Adjourn – Christine made motion to adjourn, seconded by Mark , MSC (3-0-0)  
Meeting adjourned at 8:55 PM

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Chair Jeff Neaton

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Clerk Pam Henry-Neaton