

Hollywood Township Monthly Meeting Minutes

Monday, November 12, 2024 – 7 PM

Present: Chairman Jeff Neaton, Supervisors Mark Meuffels, Bruce Fillbrandt, Clerk Pam Henry-Neaton. Absent: Treasurer Mary Fillbrandt Township Maintenance worker Bruce Osborn

- 1) Chair Neaton calls meeting to order 7 PM
- 2) Pledge of Allegiance recited
- 3) Approval of agenda Mark made motion to approve agenda with the addition of Deputy Clerk resignation under new business 7 – a 1, seconded by Bruce f., MSC (3-0-0)
- 4) Minutes:
 - a. Minutes from October 12, 2024 monthly meeting. Mark made motion to approve, seconded by Bruce, MSC (3-0-0)
- 5) Treasurer:
 - a. Treasurer’s report -

FINANCIAL REPORT FOR November 12, 2024 MONTHLY MEETING

October 2024 reporting

General

Balance 10/12/2024	\$98,130.49
Credits	\$ 0
Balance	\$98,130.49
Claims	- \$ 1545.44
Balance	\$ 96,585.05
Disbursements	- \$ 1717.13
<u>Balance 11/ 12/2024</u>	\$ 94,867.92

Road and Bridge

Balance 10/12/2024	\$ 58,065.58
Credits	\$ 658.60 (Broadband \$200.00 Interest from Money Market (\$458.37) and Public government account (\$.23)

11/12/2024

Balance	\$58,724.18
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Claims	<u>- \$ 4515.90</u>
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Balance	\$54,208.28
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Disbursements	<u>\$ 5785.88</u>
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Balance 12/12/2024	\$48,422.40
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Capital Equipment

Balance 10/12/2024	\$237,446.72
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Credits	<u>\$ 10,468.15</u>
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Balance 10/12/2024	\$247,914.87
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Fire

Balance 11/12/2024	\$ 21,716.21
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Debits (claims)	<u>- \$25,177.09</u>
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	- \$3460.88
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Claims in the amount of	\$31,238.43
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Disbursements in the amount of	<u>\$ 7,642.59</u>
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Total claims and disbursements	\$38,881.02
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Mark made motion to approve the treasurer's report, seconded by Bruce, MSC (3-0-0)

- b. Claims and disbursements – Mark made motion to approve claims and disbursements, seconded by Bruce, MSC (3-0-0).

6) Public comment: There was no public comment.

7) New Business:

- a. Peter Daggett – conditional use permit. Mr Daggett appeared before the board explaining that he is looking to renew his conditional use permit for horses. He said the feed lot inspector said that he is over the amount of horses allowed. Discussion was held and Mark asked if it was considered a feedlot because that would change the number of animals allowed. After much discussion Bruce F. said he didn't have a problem with it and made a motion to renew the conditional use permit, that motion died for a lack of a second. Jeff questioned what piece of the permit is the county having problems with? He also questioned the feedlot part of it. Jeff made a motion to table until next meeting, seconded by Mark (3-0-0).

a - 1 (ADDITION TO THE AGENDA) Deputy Clerk resignation.

Clerk Henry-Neaton explained that in order to have Judy Warner be the Treasurer in Mary's place until she can return, Judy needs to resign as Deputy Clerk. Judy Warner submitted her resignation as the Deputy Clerk. Mark made motion to accept the resignation, seconded by Jeff. MSC (3-0-0)

- b. Resolution declaring temporary Treasurer's vacancy – Clerk Henry-Neaton explained that until Treasurer Mary Fillbrandt can come back, the board must adopt a policy in order to appoint Judy Warner to the position. Then when Mary comes back, they will adopt a resolution to reappoint her. Jeff made a motion to adopt the resolution, seconded by Mark. Abstaining Bruce F. MSC (2-0-1)

Mark then made a motion to appoint Judy as the treasurer until Mary can return to those duties, seconded by Jeff, Abstain Bruce F. MSC (2-0-1)

- c. Carver County Zoning- Public hearing and enactment of the cannabis ordinance Tuesday, November 19, 2024 – 9 AM. No action needed – just informational.

d. Building permits –

- i. Michael and Julie Klima – reroof
- ii. Jered Hokenson – Accessory/structure
- iii. James and Susan Noerenberg – septic
- iv. iv. Richard and Ronna Ritter – rewindow

- v. Gary Hintz – demolition
- vi. Gary Hintz- new home
- vii. Gary Hintz – plumbing
- viii. Gary Hintz – mechanical/heating (furnace)
- ix. Gary Hintz – mechanical/heating (air)
- x. Gary Hintz – mechanical/air exchange
- xi. Gary Hintz – mechanical.fireplace
- xii. Karen Luethner – septic
- xiii. Gary Hintz – septic
- xiv. xiv. Mark Strader – home addition
- xiv. Mark Strader – plumbing
- xv. Mark Strader – reroof
- xvi. Mark Strader – mechanical/heating (ductwork)

No action needed – purely informational.

- e. Temporary/part time plowing help- There was discussion for part time help for plowing for the winter. Brian Brabec who has plowed in previous years, said he is also working for Woodland township but feels he can make it work to come and plow at Hollywood also. Discussion was held on the timing of the plowing having to be done. Brian felt he could do his best to do both. Jeff said if “you think you can make it work, we’ll try it” Mark agreed. Mark made motion to increase the pay for the part time snow plow operators to \$30 per hour, seconded by Jeff. MSC (3-0-0)
 - f. Fiber Optic – Clerk Henry-Neaton said she contacted the county as well as Metro Net with the concerns that have been happening. She wondered if there had been any follow up.
 - g. Election report - Clerk Henry-Neaton reported that a resident fell in the area of the voting machines, but was okay. There were 632 voters. Went very well and there was a consistent flow. Jeff gave a report on the Board of Canvass that was hold earlier in the evening. Mark Sundblad was elected Supervisor in Seat A, Pam Henry-Neaton was elected clerk. Both position are four year terms.
- 8) Old Business:
- a. MN Township Association 2024 Annual Meeting- Friday, December

11/24/2024

13 and Saturday December 14, 2024 – St Cloud, MN – NO action needed

9) Reports:

- a. Clerk report – Clerk Henry-Neaton reported that the grant request for ditch clean up has been done and submitted.
- b. Mark – Mark had questions for Bruce Osborn as to what has been graded. What's been done looks good. Is Yancy and Yale done yet? Jeff asked if he has used the groomer. Bruce O said he had earlier this year. Jeff said to run the equipment, use Brian in it. Jeff said to spend more time in the grader, and bring Brian in on the grader.
- c. Jeff – Jeff asked Stone Ave is done, the crops are out and he was wondering where it's at. Strip has not been touched, needs to be filled in and not plowed to the edges. Bruce was told to use a couple buckets with the payloader. Seed down before spring, Jeff said if it rains do more grading.
Attended the Watertown Fire Board meeting. Cost per parcel will be going up \$20 per parcel. It will be a 9% increase across the board. The Fire Department have made some changes due to OSHA for health and safety reasons. There will be more intense health screening.
Jeff said he had contacted the residents who had concerns about the dust coating.
- d. Bruce F. – nothing at this time.
- e. Bruce O report – Bruce is working on getting the trucks DOT inspected. Trucks are ready, they have the plows on them. He is going to order fuel for the grader and trucks.

10) Continuance of Bruce Osborn yearly review – Mark spoke about what the county did with their wage review. They have 4 steps and depending where you are at in the step in the review is what your raise is. (Step 4 – 4%, Step 3 - 3%, etc..)Mark said he feels Bruce is at a 3 step on the 4 steps, which constitutes a 3% raise. A 3% raise is .88 per hour increase. Jeff made motion to approve a 3% raise for Bruce O, seconded by Mark, Bruce F. abstained MSC (2-0-0)

11) Additions:

- a. Deputy Clerk – Mark made motion to approve Megan Fillbrandt as the Deputy Clerk, seconded by Jeff. Bruce F abstain (2-0-0) .

12) Upcoming meetings:

- a. Next meeting is Monday, December 9, 2024 – 7 PM

13) Adjourn. Mark made motion to adjourn, seconded by Bruce , MSC (3-0-0)

Meeting adjourned at 8:07 PM

Chair Jeff Neaton

Clerk Pam Henry-Neaton