

## Hollywood Township Meeting Minutes

**Monday, July 8, 2024 – 7 PM**

### Hollywood Township Shed

**Present:** Supervisors Jeff Neaton, Bruce Fillbrandt and Mark Meuffels. Treasurer Mary Fillbrandt, Clerk Pam Henry-Neaton. Also present Township Employee Bruce Osborn.

1) Chairman Neaton called meeting to order at 7 PM 2)

Pledge of Allegiance was recited.

3) Approval of agenda – Clerk Henry-Neaton said the following needed to be added: Under new business: Letter g - Building permit Gary Regnier-deck; letter h - Emergency funding; letter i – upcoming elections Supervisor seat A and clerk. Filing is open from Tuesday, July 30 to Tuesday, August 13 at 5 PM. Mark made motion to approve the agenda with the additions, seconded by Bruce F. MSC (3-0-0).

4) Minutes

a. Monthly meeting minutes Monday, June 10, 2024. Mark made motion to approve the June meeting minutes, seconded by Bruce F. MSC (3-0-0)

5) Treasurer’s Report : Treasurer Mary Fillbrandt gave report as follows:

Monthly  
Report for  
June/24

Beginning Balance Public Government Account	\$10,140.8 0
Interest	\$6.15
Deposit from Money Market Account	\$185,140. 48
<b>Total Balance Plus Deposit and Interest</b>	<b>\$195,287. 43</b>

<b>Disbursements</b>				<b>Box Rent</b>	<b>\$20.00</b>
<b>Claims</b>	General	\$829.45	R&B	\$126,075.43	
	ARPA		Fire	\$49,562.76	
<b>Disb.</b>	General	\$3,566.45	R&B	\$5,106.39	
	ARPA				
	Total Disbursements			<b>\$185,140. 48</b>	

Public Government Account Balance		
Outstanding Checks		\$20,131.3 7
B. Brabec	Burns Excavati \$46.18 ng	\$2,650.00
St. John Hollywood	MetroNet	\$106.69
	\$500.00	
	\$16,828.5	
City/Watertown	0	
Bank Balance Public Government Account		\$30,258.3 2

Money Market  
Account

<b>GENERAL</b>
Balance
Claim
Disb.
Balance
<b>ROAD &amp; BRIDGE</b>
Balance

<b>CAPITAL EQUIPMEN T</b>	
Balance	\$220,775. 84
Broadband June	\$200.00
<b>Balance</b>	<b>\$220,975. 84</b>

<b>ARPA</b>	
Balance	\$16,495.0 6

	Claims	Money	\$5,106.39	
	Disb.	Market	\$126,075.43	Balances
		GENERAL		\$80,967.44
MM Interest		ROADS	\$482.21	\$(72,825.90)
Court/Fine Fees		BRIDGE	\$746.54	\$(43,310.91)
Balance		FIRE	\$(72,825.90)	

FIRE		CAPITAL	\$220,975.84
Balance	\$6,251.85	EQUIPMENT	\$16,495.06
	\$49,562.76	ARPA	\$202,301.53
Claims	6	Balance in MM Acct.	\$239,717.83
		Settlement	\$442,019.36
		Balance in MM Acct.	
Balance	\$(43,310.91)		

		70% of settlement is in no designated area yet.			
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Balance in Money Market & Public Government Accounts=			\$442,019.36
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Claims		\$2,245.0
	General	8
	Road & Bridge	\$5,627.70
		\$7,872.78
	Total	

Disbursements

	\$4,618.13
General	
	\$1,449.97
COVID	
	\$44,731.89
Road & Bridge	
	\$8,348.59
Fire	

Need Approval to  
Pay June Bills in the  
amount of

\$67,021.  
36

Mary  
Fillbrandt  
Treasurer

*We received the full  
settlement... This is  
what the new  
balances will look  
like for next  
month.*

<i>Money Market</i>		
<i>General</i>	<i>Capital Equipment</i>	<i>\$220,975. 84</i>

	\$80,967.4 4
<i>Settlement</i>	\$35,111.4 0
	\$10.92
<i>Total</i>	\$116,089. 76
<i>R&amp;B</i>	\$(72,825. 90)
<i>Settlement</i>	\$234,904. 58
	\$73.40
<i>Total</i>	\$162,152. 08

<i>Settlement</i>	\$15,665.9 9
	\$4.89
<i>Total</i>	\$236,646. 72

<i>Fire</i>	\$(43,310. 91)
<i>Settlement</i>	\$73,352.8 7
	\$22.84
<i>Total</i>	\$30,064.8 0

<i>Total</i>	\$59,148. 58
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	\$73,352.8
<i>Bridge</i>	7
	\$22.84
<i>Total</i>	\$73,375.7 1

*These numbers do  
not reflect bills to be paid  
this month or*

*any incoming money*

Mark made motion to approve treasurer's report, seconded by Jeff MSC (3-0-0) Clerk Henry-Neaton told the board that the presidential election reimbursement has been received and will go into the General Fund to reimburse it for the presidential election. Claims and disbursements – Jeff made motion to approve claims and disbursements, seconded by Mark, MSC (3-0-0)

6) Public comment: There was no public comment.

7) New Business:

- a. Pat Engle – driveway. Mr. Engle appeared before the board with a request for a driveway permit. He said his contractor said does not need a 15 inch culvert, a 12 inch culvert would work. ( a 15 inch culvert is a requirement on the driveway permit). Mark explained to him that a 12 inch culvert cannot be jetted so that is the reason for the requirement of 15 inches. Mark made motion to approve the permit with all the specs on the permit ( size of culvert, 100 feet minimum from another driveway), seconded by Jeff, MSC (3-0-0)

A1 – the board took a few minutes to go outside and look at the new fire truck that New Germany had bought.

- b. Approval of election judge - at the January 2024 meeting, election judges for the 2024 elections was approved, Clerk Henry-Neaton told the board that she has had someone else express interest in being an election judge and needed the board to approve that person. Mark made motion to approve Pat Regnier as an election judge dependent on completion of training, seconded by Jeff. MSC (3-0-0)
- c. Carver County Planning and Zoning- Public Hearing to adopt a zoning ordinance instituting an Emergency Moratorium on Cannabis businesses in the unincorporated area of Carver County. – This was purely informational for the board.
- d. Insurance – The board looked over the township’s insurance policy. There was a question about the pick up that is on the policy and should be off and also a mower. Clerk Henry-Neaton will contact the insurance company about it and ask for a refund on the check that was issued tonight for the policy.
- e. Levy approval for 2025 –

General	\$ 69,000 (increase of \$2,000 from 2024)
Road and Bridge	\$450,000
Capital Equipment	\$ 30,000
Fire Protection	<u>\$155,000</u> (increase of \$15,000 from 2024)
Total levy for 2025	\$704,000

Mark made motion to approve the levy for 2025 at the above listed areas and total, seconded by Jeff, MSC (3-0-0)

- f. Change November monthly meeting from Monday, November 11 to Tuesday, November 12, 7 PM. Hold Canvass meeting before November monthly meeting at 6:30 PM. Clerk Henry-Neaton spoke about the canvass of votes meeting 7/8/2023

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and asked the board if they would like to have it the same night as the monthly meeting. Jeff made motion to love meeting, seconded by Mark, MSC (30-0). November meeting date was changed.

- g. Building permit – Gary Regnier – deck. Info was purely informational.
- h. Emergency funding – discussion was held on the flooding damage ( it was very, very minimal), only one road was under water. Mark made motion to not pursue any FEMA funding due to minimal amount and the work involved with the application of reimbursement, seconded by Jeff, MSC (3-0-0)
- i. Upcoming elections will be posted as follows: There is one supervisor seat open (Seat A) and the clerk position. Filing takes place Tuesday, July 30 to Tuesday, August 13, 5 PM. Residents interested should contact the clerk at 952-955-1140.

8) Old business:

- a. Winsted Fire Board – Ken Johnson ( township representative on the fire board) gave a report on the Winsted Fire Board meeting. He said the cost per parcel will increase from \$172 to \$181 for 2025.

9) Reports:

- a. Clerk’s report - Clerk Henry Neaton has taken the voting machine down to Chaska for the maintenance of machine and programming for the Primary election in August. Public Accuracy is scheduled for Tuesday, July 23 from 10 to 12 at the Carver County Courthouse. Also judge training will take place in person on Thursday, July 25, followed by the Head judge training. The training will also be available for online if judges want to do that.

Clerk Henry-Neaton will be doing an online training for the new PERA changes and requirements.

At the election administration training, administrators were told that they may request to have a deputy on site at their polling place if they so choose. She asked if the letter she had written for a resident regarding the ditch right of way was okay and the board said it was.

- b. Supervisor’s report –
  - i. Mark - Mark reported he met with someone from Wilson’s Nursery about the driveway, Wilson’s Nursery is working on the problem. He spoke about Wagon Ave., He said the company he had originally spoke to about it will no longer doing the Cty. Rd. 27 project due to loss of funding. He spoke about getting quotes from other companies and getting road done



yet this summer. This road will be milled up, ground up and put back down. Discussion was held on time constraints with the project. Jeff made motion to get quotes (at least 2) and spend up to \$6000, seconded by

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Bruce F., MSC (3-0-0). Mark will work on it and then get the quotes to the clerk so she can get them out to the supervisors.

- ii. Jeff – Jeff spoke about Sally Ave. and the washboard on it. He asked how the lawnmowing was going. Bruce O said he was asked by the lawn mowing service to trim trees which he has done now. Jeff asked if dust control was now complete. Bruce O said yes it is. Bruce O said Top Dog would like a second application and they are paying for it, he was told to give them the info on who we use if they would want to use them. Also another resident is doing a second application and paying for it on their own.

Discussion was held on getting serial numbers and pictures of equipment for insurance reasons.

- iii. Bruce F. – Bruce F asked about the grading on 30<sup>th</sup> st as well as some other roads when it's wet. Bruce O said he would be doing it after rain. iv. Bruce O report – Bruce said Roy's electric will be installing the new lighting. This cost will be taken from the ARP funds ( American Rescue Plan) Clerk Henry-Neaton asked Bruce O to get a certificate of liability from Roy's.

He reported on the class he had taken in Mankato and felt like it was a very good class.

Bruce O. said the culverts were here. Discussion was held on getting the culverts, there was some confusion if the culverts were already ordered, they have not been. It was decided to wait until the August meeting to see where the township is at with funds. He has been spraying for wild parsnip.

He has left the ditch mowing for the farmers. There was discussion about that the township needs to mow the first 6 feet of the ditch for safety reasons. He will go out and start mowing if farmers have not done it yet. Bruce O reported the truck is being fixed at Hecksel's.

10) Additions: There were none.

11) Upcoming meetings:

- a. Carver County Township Association meeting – Tuesday, July 9,, 7 PM

b. Monthly meeting , Monday, August 12, 2024 7 PM  
12) Adjournment – Mark made motion to adjourn, seconded by Bruce F, MSC (3-0-0)  
Meeting adjourned at 8:32 PM

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Chair Jeff Neaton

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Clerk Pam Henry-Neaton