

Hollywood Township Monthly Meeting Minutes

Monday, March 11, 2024 – 7 PM

Hollywood Township Shed

Present: Supervisors Bruce Fillbrandt, Mark Meuffels, Jeff Neaton, Treasurer Mary Fillbrandt, Clerk Pam Henry-Neaton. Also, present Township Maintenance Bruce Osborn.

- 1) Chairman calls meeting to order 7:00 pm
- 2) Pledge of Allegiance was recited
- 3) Approval of Agenda: Mark made motion to approve agenda with the addition of Road Waivers, seconded by Bruce F., MSC (3-0-0)
- 4) Minutes
 - a. Monthly meeting – Monday, February 12, 2024 – Bruce F made motion to approve, seconded by Jeff Neaton, MSC)3-0-0-
 - b. Board of Audit – Monday, February 19, 2024 – Mark made motion to approve, seconded by Bruce F., MSC (3-0-0)
 - c. Special meeting minutes – Mark made motion o approve, seconded by Jeff Neaton, MSC. (3-0-0)
- 5) Treasurer:
 - a. Treasurer report: Treasurer Fillbrandt gave the report as follows with Claims and disbursements at the end:

Monthly Report for February
2024

Beginning Balance Public Government Account	\$21,311.60
Interest	\$0.36
Deposit from Money Market Account	\$16,926.09
Total Balance Plus Deposit and Interest	\$38,238.05

Disbursements				
Claims	General	\$715.64	R&B	\$2,893.68
	ARPA	\$4,586.60	Fire	
Disb.	General	\$1,943.51	R&B	\$6,786.66
	ARPA			
	Total Disbursements			\$16,926.09
Outstanding Checks				
Steiner Auto Parts				\$78.89
Judy Warner				\$100.00
Metro Net				\$107.01
			Total	\$285.90

Balance Public Government Account	\$21,597.86
--	--------------------

Money Market Account

GENERAL		CAPITAL EQUIPMENT	
Balance	\$93,998.78	Balance	\$198,612.04
Claims	\$715.64	23 Settlement	\$490.04
Disb.	\$1,943.51	Broadband Rent	\$200.00
23 Final Set.	\$1,097.44	Balance	\$199,302.08
Con Credit	\$642.71	ARPA	
		Balance	\$17,357.35
Balance	\$93,079.78	Claims Rd Signs	\$4,586.60
ROAD & BRIDGE		Balance	\$12,770.75
Balance	\$101,937.65	Money Market Balances	
Claims	\$2,893.68	General	\$93,079.78
Disb.	\$6,786.66	Road & Bridge	\$96,771.96
Interest	\$483.71	Fire	\$35,601.35
Court/ Fine Fees	\$659.88	Capital Eq	\$199,302.08
23 Final Settlement	\$3,371.06	ARPA	\$12,770.75
		Balance	\$437,525.92
Balance	\$96,771.96	Claims & Disbursements/ FEB	
FIRE		Claims	
Balance	\$33,671.91	General	\$3,595.06
Claims	\$-	R&B	\$5,504.69
23 Settlement	\$1,929.44	Total	\$9,099.75
		Disbursements	
Balance	\$35,601.35	General	\$1,739.48
Balance in Both Money Market & Public Government Accounts:		R&B	\$3,165.57
		Fire	\$29,349.50
\$459,123.78	Total Claims & Disbursements		\$34,254.55

Mary Fillbrandt Treasurer

Mark made motion to approve treasurer's report, seconded by Jeff. MSC (3-0-0)

Mark made motion to approve claims and disbursements in the amount of \$34,254.55, seconded by Jeff, MSC (3-0-0).

6) Public Comment:

- a. Robert Wacker, representing Diamond Lake Plastics asked for a road limit waiver. Motion by Mark to approve, seconded by Bruce. MSC (3-0-0)
- b. Brabec Farms requested a waiver too. (It is later in the agenda). Mark made motion to approve road waiver limit, seconded by Jeff. MSC (3-0-0)

7) New Business:

- a. Nick Hartwig: Rodeo info – Nick Hartwig appeared before the board to talk about the upcoming rodeos he has planned. He asked if there were any issues from last year. The board told him no. He said everything from last year is the same this year. Dates for this year's rodeos are May 31, June 1 and August 16 and 17. He also asked about a culvert. Mark said he will go look at it.
- b. Immaculate Conception Liquor License for April 6, 2024 – Mark made motion to approve, seconded by Jeff. MSC (3-0-0)
- c. Solid Waste Grant – Clerk Henry-Neaton informed the board that our request for grant money from Carver County was approved in the amount of \$2000. This money reimburses the township for ditch cleaning that is paid to various non-profit organizations. Jeff said he had a group that may be interested. Clerk Henry-Neaton said we currently have enough but she will let him know if any group changes.
- d. Road Limit Waiver – this was done earlier with the other request.
- e. Culvert Inspections – There is no culvert needed to be replaced on Tacoma Ave. Mark had talked to them and it is a state culvert. There is also no need for a guardrail because of slow traffic. In the event it would need to be replaced the guard rails on both sides would have to be done.
- f. Utility Permit:
 - i. 18435 42nd St. New Germany. Mark made motion to approve, seconded by Bruce F. MSC (3-0-0)
- g. Spring Courses – MN Township Association – purely informational. The treasurer and clerk are planning on going.
- h. Special Waste Collection – Spring collection is Saturday, May 18, 2024 from 8 am to noon at Carver County Public Works in Cologne. Fall collection is Saturday, September 14, 2024 8 am to noon. Carver County Public Works, Hollywood township. Purely informational.
- i. Joint Powers Agreement for construction of Bridge No. L9196. – Discussion was held on the agreement. This is a culvert on 42nd St. There was concern about the agreement not specifying the amount the township would have to pay and cost of easements. Mark will check into it. Also, the contact person needs to be changed to Jeff. It is currently Mark. This was tabled until the April 8, 2024 meeting on a motion by Bruce F., seconded by Mark. MSC (3-0-0)
- j. Fire Contract – Mayer. Mark reported that the cost for the 2024 contract has been raised as has the 2025. Clerk Henry-Neaton will contact Mayer and request a new fire contract with the correct cost and numbers on.
- k. Upland and 62nd St. – Discussion was held on the culvert that was fixed. Jim Grossinger spoke to the board about the ditch that was dug and the back sidewall has fallen. Grossingers have agreed to supply the riprap to the bottom of the ditch and seed the back of the ditch. Steve Burns who did the original digging of the ditch will come back to fix. Mark made motion that the township will pay up to \$2500 to clean the ditch, lay Grossingers riprap on the bottom, seed the ditch, Mr. Grossinger said he did not know if

he had enough riprap for it but would not commit to supplying more if needed. Jeff said the township would not spend the money if he did not want to do what he is supposed to on his end of the deal. Mr. Grossinger was again asked about supplying the material, riprap and seed for the ditch, Mark suggested alfalfa. Bruce F. seconded motion, MSC (3-0-0)

- l. Building permits:
 - m. Building permits – purely informational – no action needed
 - i. Michael Ivers – furnace/AC replacement
 - ii. Andrew Hartwig – lower-level finish/bath/furnace replacement
 - iii. LeRoy and Lucille Henning – Cold Storage CUP
 - iv. Daniel and Lisa McCabe – move existing shed and remodel
- 8) Old Business:
- a. Township Day at the Capital – Monday, April 8, 2024 and Tuesday, April 9, 2024 - informational
 - b. Board of Equalization – April 8 – May 10, 2024 - 8 AM to 4:30 PM – Carver County Assessor’s office - informational
 - c. Annual Meeting agenda – Jeff spoke about the Fire Board meeting at New Germany and the large increase New Germany is proposing. After discussion about the increase in Fire protection, Mark made motion to increase the 2025 levy as approved for the Annual meeting from \$150,000 to \$155,000, Bruce F. seconded the motion. MSC (3-0-0) Clerk Henry-Neaton will update the agenda.
 - d. Gravel and dust control quotes –
 - i. Dust Control -Mark made a motion to award the dust control to Central MN Dust Control with the map on the footage treated, seconded by Bruce F., MSC (3-0-0)
 - ii. Gravel/granite – Mark made motion to award the granite quote to Skyline Aggregate and purchase 800 ton for Sally Ave. and purchase from Reiner Contracting 1300 yards of Class 5 gravel for Vernon Ave. for 1.5 miles, reminder of gravel to be put on Yale Ave. North of Hwy 7, seconded by Bruce F., MSC (3-0-0).
Discussion was held on how much gravel to purchase from Knife River. Mark made motion to purchase 4000 yards from Knife River, seconded by Bruce f., MSC (3-0-0)
 - e. Dee Martineau – Letter regarding Absentee Ballot Boards and hand counting in person elections. – The board received a letter sent via email regarding the ballot boards and hand counting in elections. No action was taken.
- 9) Reports:
- a. Clerk’s reports – Clerk Henry-Neaton gave a report on the presidential primary election. Hollywood had 117 voters.

She also discussed the Fire part of the levy. And reviewed the items for tomorrow night's Annual Meeting. Discussion was held about how to set up the room. (The workshop was used due to the number of attendees expected.)

b. Supervisors' report:

- i. Mark – Mark spoke about the Wagon Ave project and the quote would be lower than expected. The plan is to grind up the pavement and put it back down. This is planned for the fall of 2024.
- ii. Jeff – Jeff said he had gone to the Watertown Fire Board Meeting but no one was there so he will check into what happened. Also had a cattle crossing fence call.
- iii. Bruce F. – no report – he too attended the New Germany Fire Department meeting.
- iv. Bruce O. (township maintenance) Bruce O looked into LED bulbs for the meeting room of the township building per last month's conversation. It will be about \$1100. It was decided to table the purchase of lights for now.

10) Additions – none (road waiver limit was done earlier in meeting.)

11) Upcoming meetings:

- a. Annual Meeting – Tuesday, March 12, 2024 – 7 PM
- b. Monday, April 8, 2024 Monthly Meeting

12) Adjourn: Motion by Mark to adjourn meeting, seconded by Bruce F., MSC (3-0-0)
Meeting adjourned at 9:08

Chair Jeff Neaton

Clerk Pam Henry-Neaton