

**Hollywood Township Monthly meeting**

**Monday, February 13, 2023 – 7 PM**

**Hollywood Township Shed**

Present: Supervisors Bruce Fillbrandt and Jeff Neaton, Chairman Mark Meuffels, Clerk Pam Henry-Neaton. Treasurer Mary Fillbrandt. Also present Maintenance Employee Bruce Osborn.

- 1) Meeting called to order at 7:01 PM.
- 2) Pledge of Allegiance was recited.
- 3) Approval of agenda: Bruce F. made motion to approve agenda with additions under New Business 22<sup>nd</sup> St and City and Township Transportation Policy Plan Open House. Chairman Muffels will discuss the culvert inspection during his report, seconded by Mark, MSC (3-0-0.)
- 4) Minutes:
  - a. Organizational meeting – January 9, 2023 – Jeff made motion to approve, seconded by Bruce F., MSC (3-0-0)
  - b. January monthly meeting – Bruce F. made motion to approve, seconded by Mark, MSC (3-0-0)
- 5) Treasurer’s report: Mary gave report as follows:

Monthly  
Report for  
January

Beginning Balance Public Government Account	\$21,308.32
Interest	\$0.51
Deposit from Money Market Account	\$40,646.20
Total Balance Plus Deposit and Interest	\$61,955.03

Disbursements					\$40,646.18
Claims	General	\$763.41	R&B	\$7,459.27	
	ARPA		Fire	\$23,831.40	
Disb.	General	\$1,557.28	R&B	\$7,034.82	
ARPA					
Total Disbursements					
Public Government Account Balance					\$21,308.85
Outstanding Checks					
R. Kassulker					\$262.05

M. Fillbrandt	\$76.66
Bank Balance Public Government Account	\$21,647.56

Money Market Account

GENERAL	
Balance	\$63,868.61
Claims	\$763.41
Disb.	\$1,557.28
Interest	\$374.03
Ag Preserve	\$3,993.76
from deposit .02	
<b>Balance</b>	<b>\$65,915.69</b>
ROAD & BRIDGE	
Balance	\$99,423.07
Claims	\$7,459.27
Disb.	\$7,034.82
Ag Preserve	\$1,741.00
MV/Credit	\$7,157.23
<b>Balance</b>	<b>\$93,827.21</b>

FIRE	
Balance	\$65,962.72
Claims	\$23,831.40

CAPITAL EQUIPMENT	
Balance	\$148,964.59
Broadband	\$200.00
Carver County Waste	\$1,490.92
Court Fees	\$206.63
<b>Balance</b>	<b>\$150,862.14</b>

ARPA	
Balance	\$66,062.13
<b>Balance</b>	<b>\$66,062.13</b>

Money Market	Balances
GENERAL	\$65,915.69
ROAD & BRIDGE	\$93,827.21
CAPITAL EQUIPMENT	\$150,862.14

<b>Balance</b>	<b>\$42,131.3 2</b>

ARPA	\$66,062.1 3
FIRE	\$42,131.3 2
Balance in MM Acct.	\$418,798. 49

**Balance in All Accounts**

	<b>\$21,308.8</b>
<b>Public Government</b>	<b>5</b>
	<b>\$418,798.</b>
<b>Money Market</b>	<b>49</b>
	<b>\$440,107.</b>
<b>Spendable Balance</b>	<b>34</b>

Clerk Henry-Neaton mentioned that the Carver Count Waste dollars (\$1490.92) are from the grant for ditch clean up, etc.. and should be in the Road and Bridge account. Jeff made motion to approve the report with the charge, seconded by Mark, MSC (3-0-0).

b. Claims and disbursements – Claims and disbursements in the amount of \$22,474.28 for the month of February. Motion by Bruce F to approve, seconded by Jeff, MSC (3-0-0).

c. 2022 Tax Forfeit Land Dollars – Clerk Henry-Neaton said the township received a payment from Carver County for tax forfeited land. She contacted the State Township Association to see where the money should be put and was told it goes into the General fund.

6) Public Comment: Mark Strader appeared before the board with questions regarding the Stender property and if there was still a need for a variance. He still is concerned about a letter that was included in the variance packet presented to the county planning and zoning that discusses his driveway. There was discussion if the variance was needed as the Stenders have added land from the back of the property to the front. Clerk Henry-Neaton will send the minutes to Jason Mielke at the county level and Jeff will follow up with a phone call to clarify some of the questions.

7) New Business:

a. Nick Hartwig – rodeo info – Mr. Hartwig appeared before the board to update them on the rodeos he will be having in June and August. He has been on contact with the county regarding any permits or such that he would need. He does not need any permits at this time because of the number of events. He has insurance, food lined up and has spoken to the Sheriff’s office. He also has the medical side of it covered. He will be contacting the neighbors about it also. The board requested that he do dust control for 300 feet one time. He agreed to that.

b. Mayer Fire contract – Bruce F. made motion to approve the contract with Mayer Fire Department for 2024. No cost increases will happen, seconded by Mark, MSC (3-0-0).

c. Bryan Rock Quotes – Quotes for the 2023 prices were received, Jeff made motion to accept the quotes, seconded by Bruce F., MSC (3-0-0).

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d. 2023 MAT Legislative Agenda – Purely informational regarding what MAT has on the 2023 Legislature agenda schedule.

e. Carver County Board of Adjustments and Planning Commission appointment decisions. The Carver County Township Association asked that the County Board review the number of members on these boards and to consider adding more township representation. The County Board did not approve the request. Mark spoke that the Land Management Use Board will have a township representative now on the board.

f. Carver County Water Management Cost Sharing projects letter was shared with the board. No action taken.

g. Building permits

i. Harlan Stender – rewindow

ii. Wade Hoekenson - mudroom expansion, lower level finish, pellet stove.

( this permit was received today , Monday, 2/13)

h. 22<sup>nd</sup> st. – discussion was held on 22<sup>nd</sup> St. which will probably be used by some instead of the detour when work on Cty Rd 20 and Highway 25 is happening. Mark will contact the county about this. Maintenance employee Bruce O. said that Watertown Township was involved in the pre construction meeting and the county will be dust coating their roads.

i. City and Township Transportation Policy Plan Open House – purely informational. No action needed.

8. Old Business:

a. Contract for Sheriff services shared with Mayer – Clerk Henry-Neaton was contacted by the Mayer City Administrator that the Carver County Sheriff has made some changes to their area so for now we will not be doing anything with this.

b. Update on accident 12/25/2022 – Clerk Henry-Neaton asked if there were any more bills to be coming in from the accident. Bruce O. said there was hydraulic fluid yet, he would get a bill and receipt for that. Clerk Henry-Neaton said the township will pay the bills and the insurance will reimburse the township. She wants to send all the bills together when asking for reimbursement. She also received the accident report and had it available if anyone wanted to review it.

9) Reports:

a. Carver County Sheriff Reports:

i. Quarterly report

ii. 2022 yearly report

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b. Clerk's report: Clerk Henry-Neaton reported that she has completed the following reports – Workman's Comp report, 1099s, Pay equity report, PERA exclusion report, unemployment report, Bond indebtedness, BAS . She is currently working on financials for the Board of Audit meeting.

c. Supervisor report –

i. Mark – Mark spoke about the culvert on 42<sup>nd</sup> st that needs to be replaced. The county has said they would be willing to work with the township on this. The township would need to pay the first \$10,000 and the county would bond for the rest. The culvert work would consist of taking out the old culvert and replacing with new. This would happen in the fall of 2024. Bruce O asked about the widening of the road, Mark said at this time it is only for the culvert. Bruce F made motion to go ahead with the culvert, seconded by Mark, MSC (3-0-0). The cost would be added to the 2024 levy.

Mark also spoke about the recent Carver County Township meeting. He shared reports that were made regarding the light rail and 212 update. Also FMLA info.

ii. Jeff- nothing at this time

iii. Bruce F. – nothing at this time.

d. Bruce's report – Bruce O. said he has a sign made for 62<sup>nd</sup> and Tacoma that was hit. He will follow up with the person that hit it for the reimbursement of the sign.

Bruce O also asked about getting filters as the March filter sale will be happening with NAPA and John Deere.

Bruce O. said in the past someone from the board has contacted Mueller about a gravel quote, Mark said he would do it. Bruce O will contact Meeker and Knife River. Clerk Henry-Neaton asked that the gravel and dust coating quotes be to her by Wednesday, February 22 for the Annual Meeting agenda.

10) Additions – in the new business and Mark's report

Ron Kassulker asked what was being done with the grading that was done on 30<sup>th</sup> St. that a local contractor did using the township grader. He wants the contractor billed for using the grader. The contractor did not charge us for the time he was doing this. (Township Employee Bruce Osborn was on vacation at the time) Mr. Kassulker is upset because the total board did not know about it. Mark said he thought it was the best idea at the time. Mark also said he wouldn't do it again. And didn't understand why we would want to bill someone who volunteered to do it.

11) Upcoming meetings:

- a. Board of Audit, Monday, February 27, 2023 7:00 PM
- b. Monthly meeting, Monday , March 13, 2023 7:00 PM
- c. Annual Meeting, Monday, March 14, 2023 7:30 PM

12) Adjourn – Bruce F made motion to adjourn, seconded by Jeff, MSC (3-0-0)

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Chair Mark Mueffels

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Clerk Pam Henry-Neaton