

Hollywood Township Board of Audit

Meeting minutes

Monday, March 6, 2023 – 7:00 PM

Present: Chairman Mark Mueffels, Supervisor Jeff Neaton. Supervisor Bruce Fillbrandt and Treasurer Mary Filbrandt called in on phone. Clerk Pam Henry-Neaton present. Also present Township Employee Bruce Osborn.

- 1) Chairman Meueffels called meeting to order at 7:00 PM.
- 2) Pledge of Allegiance was recited.
- 3) Approve minutes:
 - a. 2022 minutes – Mark made motion to approve the 2021 minutes, seconded by Jeff, MSC (3-0-0)
- 4) Inspect the ledger
 - a. Clerk's ledger – the board reviewed over the clerk's ledger and reports she had printed out. Jeff made motion to approve the clerk's ledger, seconded by Mark, MSC (3-0-0) Treasurer Fillbrandt asked if the "where the money goes" form could be updated with just the current funds. Clerk Henry-Neaton said she would do that.
 - b. Treasurer's ledger – the board reviewed the treasurer's ledger, motion by Mark, seconded by Jeff to approve, MSC (3-0-0)
- 5) Approve financial report to state auditor. Motion by Bruce to approve signing the report, seconded by Mark, MSC (3-0-0).
- 6)
 - a. Plow – will be on agenda
 - b. Mark spoke about the culvert needed on 42nd St. The township would be responsible for the first \$20,000 and the rest is covered by the county funds. Culvert will be 7 feet longer. Mark made motion to approve the purchase of the culvert, seconded by Jeff, MSC That cost will be added to the levy for 2024.
- 7) 2023 Budget discussion – after much discussion, the board, Mark made motion to propose 2 proposals for the levy, seconded by Jeff. MSC (3-0-0). Proposal number 1 was for the total amount of \$475,500 and proposal number 2 is for \$487,000. The difference between the two is the amount of gravel purchased.
- 8) The agenda was reviewed for the Annual Meeting, Tuesday, March 14, 2023.
- 9) Additions:
 - a. After discussion for red rock needed, Mark made motion to purchase 4 loads red rock for the roads, seconded by Bruce, MSC (3-0-0)
 - b. Charles Essig appeared before the board at the end of last year for a variance request for the number of solar panels on his building. The board okayed it and signed the paper for the county. It is now going before the Carver County P and Z and the paper needs to be resigned as it has been misplaced after giving it to him.
 - c. The board members were invited to Astery Winery for a reception to meet the new owners, Clerk Henry-Neaton will post that board members may be attending.

10) Adjourn. Mark made motion to adjourn meeting, seconded by Bruce F., MSC (3-0-0)

Chair Mark Meuffels

Clerk Pam Henry-Neaton