

## Hollywood Township Monthly Meeting minutes

**Monday, November 14, 2022 – 7 PM**

### Hollywood Township Shed

Present: Supervisors Mark Meuffels, Ron Kassulker, Clerk Pam Henry-Neaton. Supervisor Bruce Fillbrandt and Treasurer Mary Fillbrandt called in on phone. Also present: Township Maintenance Bruce Osborn.

- 1) Chairman Kassulker called the meeting to order at 7:01 PM
- 2) The Pledge of Allegiance was recited.
- 3) Approval of Agenda – Ron asked that Bruce’s review be put on the agenda under additions. Mark made motion to approve agenda with the addition, seconded by Ron, MSC (3-0-0)
- 4) Approval of October 10, 2022 meeting minutes – Mark made motion to approve, seconded by Ron. MSC (3-0-0)
- 5) Treasurer’s report – Treasurer Mary Fillbrandt gave report as follows:

Monthly  
Report for  
October  
2022

Beginning Balance Public Government Account	\$21,305.50
Interest	\$0.37
Deposit from Money Market Account	\$11,197.31
<b>Total Balance Plus Deposit and Interest</b>	<b>\$32,503.18</b>

Disbursements					
Claims	General	\$838.43	R&B	\$3,084.97	
	ARPA	\$569.94	Fire		
Disb.	General	\$1,972.25	R&B	\$4,731.72	
	ARPA				
	Total Disbursements				\$11,197.31
<b>Public Government Account Balance</b>					<b>\$21,305.87</b>
	Outstanding Checks				
Bank Balance Public Government Account					\$21,305.87

Money Market Account

GENERAL	
Balance	\$59,705.12
Claims	\$838.43
Disb.	\$1,972.25
Interest	\$150.47
Payback Cap Eq.	\$286.45
Balance	\$56,758.46

CAPITAL EQUIPMENT	
Balance	\$135,068.21
From General Fund	\$286.45
Broadband	\$200.00
Court Fees	\$646.56
Balance	\$136,201.22

ROAD & BRIDGE	
Balance	\$51,985.72
Claims	\$3,084.97
Disb.	\$4,731.72
MN Ass of Twsp	\$2,307.75
Insurance reimbursements	
Balance	\$46,476.78

ARPA	
Balance	\$115,152.99
Bulbs for shed	\$569.94
Balance	\$114,583.05

FIRE	
Balance	\$35,038.14
Claims	
Balance	\$35,038.14

Money Market	Balances
General	\$56,758.46
Road & Bridge	\$46,476.78
Fire	\$35,038.14
Capital Equipment	\$136,201.22
ARPA	\$114,583.05
Balance in MM Acct.	\$389,057.65

Mark made motion to approve the treasurer's report, seconded by Ron MSC (3-0-0)

Treasurer Mary Fillbrandt gave the following report for claims and disbursements.

October  
Claims &  
Disbursements

Claims	
General	\$14,530.60

R&B	\$7,650.39
Fire	\$12,217.50
ARPA	\$48,350.92
Total	\$82,749.41

Disbursements

General	\$2,237.03
R&B	\$6,025.55
Total	\$8,262.58

Need Approval to Pay  
Oct. Bills in the Amount  
of \$91,011.99

*Mary Fillbrandt*  
Treasurer

October 2021 Balances  
for Money Market  
Account

General	\$21,472.67
R&B	\$42,310.98
Cap. Eq.	\$136,032.29
Fire	\$34,271.02
ARP	\$56,243.00
Total	\$268,857.29

Mark made motion to approve claims and disbursements, seconded by Ron, MSC (3-0-0)

6.Public Comment:

Mark Strader 3206 Yale Ave. appeared before the board and expressed concerns regarding property abutting his property that belongs to the Stender family. The Stender family has been using his driveway to get into their fields and use equipment for the fields. He said he has never had an agreement with them for them to use the driveway. He also questioned the road frontage. Also was discussed the how any road that would be put in and what would it detail. Culvert, street sign and electrical box are located in the area. Water flow also was discussed. There was also discussion on the ditch and who is responsible to clean.

Mr. Strader attended the County Planning and zoning meeting when this was discussed and expressed his concern.

Supervisor Meuffels suggested sending a letter to the property owners (Stenders) and ask them to attend the December 12, 2022 meeting to discuss it further. Bruce F. was under the impression that after the Stenders had met with the township at the September 12, 2022 meeting that they were going

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to contact Mr. Strader. The board feels that they need to get more information and discuss the situation with the Stenders. Mark made motion to send letter to invite them to come to the December 12, 2022 meeting and re-evaluate the variance, seconded by Ron, MSC. (3-0-0) Clerk Henry-Neaton will send a letter to those involved.

Also the township had been contacted by Mr. Engle (who was representing the Stender family) and asked to meet with them and the county to look at the driveway/field road. Township Maintenance Supervisor Osborn and Board Supervisor Kassulker showed up for the meeting but no one else came to meet with them. They waited approximately an hour.

7) New Business:

- a. Service Agreement with Carver County for 2023 Joint Assessments – Mark made motion to approve the agreement, seconded by Ron, MSC (3-0-0)
- b. Resolutions for township officials/residents on county planning and zoning
  - i. Resolution 11-14-2022A Carver County Planning Commission Township Appointments – Mark made a motion to approve the resolution 11-14-2022A, seconded by Ron, MSC (3-0-0)
  - ii. Resolution 11-14- 2022B Carver County Board of Adjustment Township Appointments – Mark made motion to approve resolution 11-14-2022B, seconded by Ron, MSC (3-0-0)
- c. Carver County Township Association meeting – Tuesday, November 29, 2022. This was purely informational and Mark will be attending. He will take along the resolutions that were passed by the township board.
- d. Building permits: Purely informational
  - i. Thomas and Brenda VanDyne – accessory/structure
  - ii. John Theisen – windows
  - iii. Gregory and Brenda Bury – accessory/structure

8) Old business:

- a. 30<sup>th</sup> St update – the road maintenance was discussed – tiling, dust control. This will be discussed at the Annual Meeting if the township residents want to continue with the dust coating.
- b. Contract to share sheriff services with Mayer – discussion was held on this. The township board will need to come up with what they want in the contract for the 2 hours per month. The Board talked about the billing and opting out and in.
- c. Election update – Election went well
- d. Dust control – Clerk Henry-Neaton had dust control report done, after review it was discovered that it needed to be recalculated due to 30<sup>th</sup> St. Cost.

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9) Reports:

- a. Clerk's report – wrapping up the election.
- b. Supervisor's report
  - i. Mark – Mark asked about the roads being filled in where the holes are, touched up in some spots.
  - ii. Ron – Asked who does website, Clerk Henry-Neaton said she did. Supervisor Kassulker was very upset because he felt it is not updated. He said Mike Lynch and Jim Burns were still on it. Clerk Henry-Neaton said she felt it was but could be wrong. She will check it out.
  - iii. Bruce F.– none
  - iv. Bruce's report – township maintenance – road ditch mowing is done, trucks are ready for the winter. 3 new batteries were installed. Snow wheel company is requiring that parts be paid for before delivery. There is a request for payment on one in the disbursements this month.  
Bruce O will order some vests for people cleaning up the ditches and we will use the grant money we receive from the county for reimbursement.  
Bruce O. checked into prices for a plow on the front of the 1 ton. It was suggested to him to check into Towmaster.  
Bruce O asked about purchasing a chainsaw. The one the township has is small and not running. He had some prices. Supervisor Mueffels felt it was too much money for the amount of times used. Bruce said that the door was left unlocked so a reminder to lock door when leaving.

10) Bruce Osborn review – Supervisor Kassulker said he felt Bruce O should get a 3% raise. Supervisor Meuffels said the county is only getting a 1%. He asked about tabling and coming back next month to it so more than just the raise can be discussed. Supervisor Kassulker made motion to give Bruce O. a 3 % raise, died for lack of a second. More discussion followed. Supervisor Kassulker made motion to 2 ½ % raise, seconded by Supervisor Meuffels, MSC (3-0-0) The raise will become effective on hiring date of Bruce O. in November. No job review was done.

11) Upcoming meetings:

- a. Thursday, November 17, 2022 5:30 PM Canvass Votes
- b. Monday, December 12, 2022 – 7 PM Monthly meeting

12) Adjourn – Mark made motion to adjourn, seconded by Bruce F. MSC (3-0-0)

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Chair Ron Kassulker

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Clerk Pam Henry-Neaton