

Hollywood Township Meeting minutes

Monday, October 10, 2022 – 7:00 PM

Hollywood Township Shed

Present: Supervisors Ron Kassulker, Bruce Fillbrandt, Mark Mueffels, Treasurer Mary Fillbrandt, Clerk Pam Henry-Neaton. Also present Township employee Bruce Osborn.

- 1) Meeting called to order at 7:02 PM
- 2) Pledge of Allegiance was recited.
- 3) Approval of agenda: Bruce F. made motion to approve agenda, seconded by Mark. MSC (3-0-0)
- 4) Minutes from September 12, 2022 monthly meeting: Mark made motion to approve minutes, seconded by Bruce F., MSC (3-0-0)
- 5) Treasurer's report:
 - a. Treasurer's report: Mary gave the report as follows:

Monthly
Report for
September
2022

Beginning Balance Public Government Account					
Interest					\$21,303.35
Deposit from Money Market Account					\$2.15
Total Balance Plus Deposit and Interest					\$117,330.53
Disbursements					\$138,636.03
Claims	General	\$5,543.54	R&B	\$101,867.30	
	ARPA		Fire		
Disb.	General	\$2,592.38	R&B	\$7,327.31	
ARPA					
Total Disbursements					\$117,330.53
Public Government Account Balance					\$21,305.50
Outstanding Checks					
P. Henry Neaton					\$315.24
Shieley Sunblad					\$182.50
Shirley Fasching					\$165.00
Barbara Spomer					\$150.00
Bank Balance Public Government Account					\$22,118.24
Money Market Account					
GENERAL			CAPITAL EQUIPMENT		
Balance		\$66,022.32	Balance		\$134,868.21

Claims	\$5,543.54	Broadband	\$200.00
Disb.	\$2,592.38		
Interest	\$188.31		
Fine Fees	\$716.59		
PILT	\$730.82	Balance	\$135,068.21
Sports Cmplex	\$175.00		
4 Election Fees	\$8.00		
Balance	\$59,705.12		
ROAD & BRIDGE		ARPA	
Balance	\$161,160.33	Balance	\$115,152.99
Claims	\$101,867.30		
Disb.	\$7,327.31		
Brandon Bury	\$10.00		
Ronald Lahr	\$10.00		
Balance	\$51,985.72	Balance	\$115,152.99
FIRE		Money Market Balances	
Balance	\$35,038.14	General	\$59,705.12
		Road & Bridge	\$51,985.72
		Fire	\$35,038.14
		Capital Equipment	\$135,068.21
		ARPA	\$115,152.99
		Balance in MM Acct.	\$396,950.18

Balance in Both PGA & MM \$418,255.68

Mary Fillbrandt Treasurer

- b. Mark made motion to approve treasurer's report, seconded by Bruce F, MSC. Mary wanted to clarify that the first \$1500 from fines go into the Sheriff's account for coverage not in Capital Equipment.
- c. Claims and disbursements:

Disbursements are General \$2592.38

R & B \$7327.31
Total \$9919.69

Claims are	General	\$ 5,543.54
	R & B	<u>\$101,867.30</u>
		\$ 107,410.84

Mark made motion to approve claims and disbursements, seconded by Ron, MSC (3-0-0)

6) Public comment: There was no public comment.

7) New Business:

- a. George Reinhart – building door - Discussion was held on what type of doors would be used to complete the project of new doors that have been installed in the township shed. Mark made motion to purchase partial glass doors (double doors) for \$1525, seconded by Bruce F., MSC (3-0-0) These expenses are being paid for out of the ARP funds. Completion of the project will be done before the election on November 8, 2022
- b. Hwy 7 Safety Audit – MN DOT representatives Diane Langenbach and Derek Leuer spoke to the township board about Hwy 7 safety audit that has been completed. Theu spoke of comments at the public meetings that included the following general themes:

- * Different intersection controls
- * More roundabouts or traffic lights
- * More safe pedestrian crossings
- * Nighttime visibility issues
- * Traffic light visibility and timing issues

Segment wide recommended Improvements on Hwy 7 from Hollywood township to Minnetrista.

Short term

- Conduct a corridor study from west of Cty Rd 33 to Cty Rd 44 to determine the appropriate roadway design.
- Install street names signs prior to all intersections – a concern from the board was brought up about this as the signs are fading and they asked who is responsible for the cost. MN Dot is responsible for the cost of the signs. Derek said he would look into it.

Long Term

- Construct improvements recommended in the future corridor study.
- ** there was other information broken down by specific areas. Anyone wanting to see the study or a copy of the study may contact the township clerk.
- c. Charles Essig – appeared before the township board regarding solar panels that he would like to put on his building. He would like to put 121 panels on the building roof but is only allowed 107 according to the ordinance He would like to add up to 121 to make it look aesthetically nice. Mark made motion to approve 121 panels, seconded by Bruce F., MSC (3-0-0).
 - d. Building permits – were reviewed and no action needed to be taken.
 - e. Public hearing amending county building code- Tuesday, October 18, 2022. No action needed.
 - f. Set date for canvassing votes – a date will need to be set for canvassing votes after the election. Date was decided to be the night of the monthly meeting at 6:30 PM on Monday, November 14.

- g. Metro Net permits (fiber optic cable) – Mark made motion to approve all permits and that all work will be in the center of the ditch line or beyond to the back slope so it does not interfere with any culvert work. They also need to maintain manholes and use quazite boxes not fiber glass one, seconded by Bruce F, MSC (3-0-0).
- 8) New Business:
- a. 30th St. Update – Ron has not had anyone from the McLeod party regarding the road.
 - b. Contract for Sheriff services shared with Mayer – Pam contacted the city administrator for Mayer and she said it was on the agenda for September. She will contact Mayer again before the next meeting.
 - c. Election update – Pam told the board she has been busy with the election, there will be a head judge/clerk training and she is working on all the paperwork needed for the upcoming general election.
- 9) Reports:
- a. Clerk’s – Pam told the board that she has completed and submitted the grant for the county recycling reimbursement.
 - b. Supervisor’s report –
 - i. Mark – There was talk about Yancy and what needed to be fixed on that road. Mark made motion to fix Yancy where the road fell away about 100 yards to 30th St. up to \$3200 and not do the riprap as previously discussed. Seconded by Bruce F., MSC (3-0-0)
 - ii. Ron – Ron said he was going to attend an informational seminar that Pam suggested last month for Bruce to attend regarding roads, etc... but it was postponed until spring.
He was wondering if the township is going to go ahead with purchasing a plow for the truck that was purchased. Mark said we should be checking for prices.
Ron also brought up purchasing more gravel for the frost boils. Purchase it now and stock pile it for next year. Discussion was held on where to purchase from.
Mark made motion to purchase up to \$25,000 gravel this fall and use the money from ARP to pay for it, Ron seconded the motion, MSC (3-0-0)
 - c. Bruce F. none
 - d. Bruce O- townships Maintenance – Bruce O said Roy Electric would be coming to finish new door electrical work and would put in the lights outside before the election. Purchased cutting edges for the road grader and also parts for the road groomer. Mowing is pretty much complete.
Bruce will be gone Oct. 11 – 14, 18 – 21 and 24 – 28.
He cleaned out the recycling in the shop.
Bruce will purchase ditch clean up supplies because we still have \$\$ left in the SCORE grant.
- 10) Additions: None
- 11) Next meeting, Monday, November 14, 2022 7:00 pm
- 12) Adjourn – Mark made motion to adjourn, seconded by Bruce, MSC (3-0-0) Meeting adjourned at 8:20 PM

Chair Ron Kassulker

Clerk Pam Henry-Neaton