

Hollywood Township Meeting minutes

Monday, September 12, 2022 – 7:00 PM

Hollywood Township Shed

- 1) Chairman called meeting to order at 7:03 PM
- 2) Pledge of Allegiance was recited
- 3) Approval of agenda – Clerk Henry-Neaton asked the following to be added to the meeting agenda
 - a. 2023 assessment contracts
 - b. October Annual MN Township Association Conference
 - c. Metro net permits

Bruce F. made motion to approve agenda with the additions, seconded by Mark, MSC (3-0-0)

- 4) Minutes
 - a. Monday, August 8, 2022 monthly meeting minutes
- 5) Treasurer’s report – Mary gave the following reports:

Monthly Report
for August 2022

Beginning Balance Public Government Account	\$21,302.87
Interest	\$0.48
Deposit from Money Market Account	\$24,575.73
Total Balance Plus Deposit and Interest	\$45,879.08

Disbursements					
Claims	General	\$774.03	R&B	\$4,064.87	
	ARPA	\$265.22	Fire	\$12,217.50	
Disb.	General	\$2,524.11	R&B	\$4,730.00	
	ARPA				
	Total Disbursements			\$24,575.73	
Public Government Account Balance					\$21,303.35
	Outstanding Checks				
Bank Balance Public Government Account					\$21,303.35

Money Market Account

GENERAL		CAPITAL EQUIPMENT	
Balance	\$69,797.35	Balance	\$134,668.21
Claims	\$774.03	August Broadband	\$200.00
Disb.	\$4,064.87		
Interest	\$90.66		
Fine Fees	\$973.21		
		Balance	\$134,868.21
Balance	\$66,022.32		

ROAD & BRIDGE		ARPA	
Balance	\$168,204.44	Balance	\$115,418.21
Claims	\$2,524.11	Claims (Sec. Sound)	\$265.22
Disb.	\$4,730.00		
S. Steffenson	\$210.00		
Sign Post			
Balance	\$161,160.33	Balance	\$115,152.99

FIRE		Money Market	Balances
Balance	\$47,255.64	General	\$66,022.32
Claims	\$12,217.50	Road & Bridge	\$161,160.33
		Fire	\$35,038.14
		Capital Equipment	\$134,868.21
Balance	\$35,038.14	ARPA	\$115,152.99
		Balance in MM Acct.	\$512,241.99

Balance in Both PGA & MM =

\$533,545.34

- a. Treasurer's report: Mark made motion to approve treasurer's report, seconded by Ron, MSC (3-0-0)
 - b. Claims and Disbursements – total for this month's bills were \$117,330. Bruce F. made motion to approve claims and disbursements, seconded by Mark, MSC (3-0-0) Clerk Henry-Neaton mentioned the purchase of prebuy gas for the township buildings.
- 6) Public comment – there was none
 - 7) New Business:

- a. Joe Swartzler – Hollywood Sports Complex renewal liquor license. Mark made motion to approve, seconded by Bruce F., MSC (3-0-0)
 - b. Brandon Bury – Lindsey Bury was present to ask the board about a driveway on their property they purchased on Sally Ave. There will be 100 feet between driveways of the existing properties and theirs. They are putting in an 18 inch culvert, 40 feet long. Mark made motion to approve, seconded by Ron, MSC. (3-0-0)
 - c. Ron Lahr was present for questions on his driveway at 1590 Yale Ave., Mayer. Mark made motion to approve driveway as long as it is in compliance with specs, seconded by Bruce F., MSC (3-0-0)
 - d. Pat Engle – representatives of Ronald Stender asked the board to approve a request for them to create a new parcel with 66 feet of public road. The land will be in Ag Preserve. After much discussion regarding the existing culverts and roads, Mark made a motion to approve it as long as it stays in Ag Preserve, including the variance as needed of current Strader driveway so land cannot become landlocked, seconded by Bruce F., MSC (3-0-0) Mark amended his motion, Bruce F following to “allow variance so no concern of becoming landlocked on south 40 . 3080 Yale Ave” . MSC (3-0-0).
 - e. Building permits –
 - i. John Clouse – reroof
 - ii. Angeline Fritz – septic
 - iii. Lillie Tesch – reroof
 - iv. Brarfnecht Land Holdings LLC and Dale Barfnecht Rev Trust – accessory/structure
 - v. Larry and Lana Scherber – septic
 - vi. Duane Smith – reroof
- No action needed, purely informational.
- f. Road certification info from Carver County – This is done yearly so Carver County can receive their annual allotment of Town Road Account funding. Hollywood Township has 42.89 miles, motion by Mark to approve, seconded by Bruce F., MSC (3-0-0)
 - g. Correspondence with the MN Township Attorney – an email was reviewed from the MN township attorney about the levy. There were questions about the authority of the board to increase the levy after the Annual meeting. This is not allowed per the township attorney. Also there was a question regarding how the money can be spent in the Road and Bridge fund. The attorney wrote in the email that the board may reassign money in the account but again cannot raise the levy for this.
 - h. Fire assessment info from County – purely informational.

- i. Approve Levy for 2023:

General	\$ 67,000
Road and Bridge	\$205,000
Capital Equipment	\$ 30,000
Fire Protection	<u>\$ 117,500</u>
<u>Total levy 2023</u>	\$419,500

Mark made motion to approve levy at \$419.500 for 2023, seconded by Bruce F.

MSC (3-0-0)

- j. LRIP representation – the state’s Local Road Improvement Committee and MAT is looking for a township official to serve on this committee. No action needed to be taken.
- 8) Old business:
- a. 30th St – Ron has not heard back from McLeod county after leaving a message. He will call them again to see if they will work with us on problems with this road. A resident was at the meeting and feels the work that has been done (dust control, reconstruction) has helped. There still is a large problem with speeding and large trucks using it as a cut across to Winsted.
 - b. Contract for Sheriff’s office with Mayer – this will be presented at their upcoming meeting. They are working on their levy and also staff changes.
 - c. Election update – Clerk Henry-Neaton spoke about a concern that an election judge had regarding the process of people coming in to vote. She had concerns because we were not looking up voters as they came in before they signed in, Clerk Henry-Neaton explained that if the voter is not a resident of our township, they would not show up in the poll pads. The judge also contacted the county about it and that is what they told her also. Clerk Henry-Neaton contacted her later on and thanked her again for sharing her concern and addressing it. Clerk Henry-Neaton told the board she would rather people express their concerns so they can be addressed and also it shows that they are paying attention to what is happening.
There were also positive comments about the new doors. Mark spoke about now is the time to get it finished on the inside also. He will contact George who put the doors in about finishing the project now.
 - d. Special Waste Day – Saturday, September 17. The county has dropped off a sign for Bruce O to put up that day in the township’s driveway.
- 9) Reports:
- a. Clerk’s report – Clerk Henry-Neaton spoke about a grant that the township applies for each year through the county for reimbursement of recycling, ditch clean up , etc... Mark made motion for her to submit grant, seconded by Bruce F,

MSC (3-0-0) She also said that there is more than likely going to be money left from the last grant , Bruce O. said he could purchase more vests and latex gloves. She will check what the amount is left and let him know.

- b. Supervisor report –
 - i. Mark – told Bruce that 50th St should be grade again.
 - ii. Ron – culverts should be cleaned out but will not happen this year due to Bruce’s absence in October. Bruce O. said he checked into prices – skidloader is \$300 a day, not sure of cost of trailer, he could possible clean out a couple. Where would he put the dirt? Mark said it could go on the local field if the fieldwork is done already.
 - iii. Bruce F. none at this time.
- c. Bruce O. report –
 - i. He questioned if we have heard anything from a resident on Hwy 7 that attended a past meeting asking for signs. I have not heard anything, he will contact her.
 - ii. He asked about getting 50 ton $\frac{3}{4}$ minus. After discussion, he will need to go pick it up with the township truck.
 - iii. Ditches have been mowed, a few not. He was asked to not mow in right of way on 16th street. The township has to maintain the road right of way, Mark will contact the resident.
 - iv. Yancy ditch repair – he spoke about riprapping the ditch so it will not erode, cost is approximately \$3000. Mark made motion to riprap Yancy on the ditch bank at the cost of no more than \$3000, seconded by Bruce F., MSC (3-0-0).
 - v. He had the Ford brakes fixed and it would not start – that was fixed also. It has also been DOT inspected.
 - vi. Clerk Henry-Neaton brought up a class that is being held about many areas of road maintenance, he will be gone during this time.

10) Additons:

- a. 2023 contract assessments – the board was informed that they county will be increasing their fee for this.
- b. October Annual Conference for MN Township Association will be October 14 and 15 at St. Cloud. Pre registration is due by October 5.
- c. Metro net permits for work they will be doing in the township. There are 4 today. Clerk Henry-Neaton notified them that these would be reviewed at tonight’s meeting but if they have any in the future they will only be reviewed at the monthly meetings. If they are time sensitive there can be a special meeting but there is a cost associated with that.

09/12/2022

- i. Yancy, MN Hwy 7 and 62nd st. Motion by Bruce F. to approve, seconded by Mark, MSC (3-0-0)
- ii. 62nd, Vega Ave, Upland and Tacoma to Hwy 7– motion by Mark to approve, seconded by Bruce F., MSC (3-0-0)
- iii. Tacoma Ave from Hwy 7 to 30 feet centerline, Motion by Mark to approve, seconded by Bruce F. MSC (3-0-0)
- iv. 62 nd St from CSAH 33 to Yancy, motion by Mark to approve, seconded by Bruce, MSC (3-0-0)

11) Upcoming meeting:

- i. Monday, October 10, 2022 – 7 PM – There will be a presentation about the Hwy 7 Road Safety Audit report that has been done.

12) Adjourn – Bruce F. made motion to adjourn, seconded by Mark, MSC (3-0-0)

Chairman Ron Kassulker

Clerk Pam Henry-Neaton