

Hollywood Township Monthly Meeting minutes

Monday, March 14, 2022 – 7:00 PM

Present: Chairman Ron Kassulker, Supervisors Bruce Fillbrandt and Mark Mueffels. Clerk Pam Henry-Neaton and Treasurer Mary Filbrandt. Also present Township employee Bruce Osborn.

- 1) Chairman Kassulker called meeting to order at 7 PM
- 2) Pledge of Allegiance was recited.
- 3) Bruce F. made motion to approve the agenda with the addition of the fiber drop on Wagon Ave. under additions, seconded by Mark, MSC (3-0-0)
- 4) Minutes
 - a. Monthly meeting – February 14, 2022. Mark made motion to approve the February 14, 2022 monthly meeting minutes with the correction under Bruce O’s report. It should read 6 to 8 loads not 6 to 98 loads, seconded Bruce F., MSC (3-0-0)
 - b. Board of Audit - Mark made motion to approve the minutes, seconded by Bruce MSC. (3-0-0)
- 5) Treasurer’s report –

Monthly
Report for
February 2022

Beginning Balance Public Government Account				\$32,345.38
Transfer from Money Market Account				\$47,942.65
Claims-Gen	\$1,809.05	R&B	\$901.24	
Disb.-Gen	\$1,793.20	R&B	\$6,761.35	
ClImS-Fire	\$36,677.81			
Interest			\$0.68	
Total Balance Plus Deposit and Interest				\$80,288.71

Disbursements				
Claims	Gen.	\$1,809.05	R&B	\$901.24
	Fire	\$36,677.81		
Disb.	Gen.	\$1,793.20	R&B	\$6,760.45
Total Disbursements				\$47,941.75
Public Government Account Balance				\$32,346.96
Outstanding Checks				\$1,840.74
			Bruce Osborn	\$703.68
			Delano License	\$19.25
			Delano License	\$19.25
			C.C Association	\$1,098.56
Bank Balance in Public Government Account				\$34,187.70

Money Market Account

GENERAL		CAPITAL EQUIPMENT	
Balance 1/20/22	\$47,151.44	Balance 1/20/22	\$95,730.78
Claims	\$1,809.05	Broadband	\$200.00
Disb.	\$1,793.20	CC '22 Tower Rent	\$19,675.56
21 Final Settlement	\$457.84	Fine Fees	\$636.59
Interest 1/31/22	\$13.58	21 Final Settlement	\$210.92
Balance 2/17/22	\$44,020.61	Balance 2/17/22	\$116,453.85

ROAD & BRIDGE		AMERICAN RESCUE PLAN	
Balance 1/20/22	\$68,043.40	Balance 2/17/22	\$58,092.07
Claims	\$901.24		
Disb.	\$6,761.35	Balance in All MM Accounts	
21 Final Settlement	\$1,233.70	General	\$44,020.61
Conservation Credit	\$1,699.75	R&B	\$65,628.21
DNR OMB	\$400.00	Fire	\$11,595.36
C.C. Solid Waste	\$1,913.95	Cap. Eq.	\$116,453.85
Balance 2/17/22	\$65,628.21	American Res. Pln	\$58,092.07
		Balance 2/17/22	\$295,790.10

FIRE		Balance in PGA & MM	
Balance 1/20/22	\$47,543.07	2021 Balance	PGA
City New Germany	\$23,237.81		\$32,354.34
City Winsted	\$13,440.00		MM
21 Final Settlement	\$730.10		Both
Balance 2/17/22	\$11,595.36		\$319,066.20

- a. February treasurer's report – Mark made motion to approve the February treasurer's report, seconded by Bruce F, MSC (3-0-0)
 - b. Claims and disbursements – Bruce F made motion to approve claims and disbursements in the amount of \$11,431.10 for the month of February 2022 with no transfer from the funds, just using the money that is currently in the checking account, seconded by Mark, MSC (3-0-0).
- 6) Pubic comment – Ryan Goede, newly elected Fire Chief from New Germany appeared before the township board to give a report on the New Germany Fire Department, They have purchased a new tanker (actually the chassis, rest will be added). He updated the board on expenses and gave them a breakdown of yearly expenses. Also the board was given a breakdown of the upcoming years of approximate cost for the fire protection.
- 7) New Business:

- a. Kevin Bunn – he appeared before the board as he is building on Vega Ave. His home will be north of the current new home that was recently built. He asked about the 100 feet between driveway and explained there is a pole that may interfere with the 100 feet. After discussion with the board, he feels that he should be close to the 100 feet if the measurement is center to center. Mark made motion to accept his driveway request with the stipulation he will be as close to 00 feet as possible, seconded by Ron, MSC. (3-0-0).
 - b. The board passed a resolution establishing Hollywood township’s precinct and polling places on a motion by Mark, seconded by Bruce F., MSC (3-0-0).
 - c. Tax Forfeiture Land – Land identified as PID 06.0361100 is in forfeiture. Bruce F. made motion to accept the forfeiture, seconded by Mark, MSC (3-0-0)
 - d. Building permits: building permits were reviewed. No action needed.
 - e. 2022 Short Courses- the board was given information about upcoming short courses offered by the Mn Township Association.
- 8) Old Business:
- a. ARP Monies –
 - i. discussion was held on the updating of the building entry door. Due to COVID concerns and upcoming elections, it was decided to look into making the door into two doors to minimize the contact between people going in and out the building, especially at election time. Also this will have a partition for division. Mark made motion to approve the quote from Reinert Exteriors for \$22,850.00 and to pay for this with the ARP monies, seconded by Bruce F. MSC (3-0-0). Also discussion was held on a slab for how the new gutters would be run. These doors will also be handicap accessible.
 - ii. Lighting outside – due to concerns with the last election and social distancing within the building and outside of the building, discussion was held on voters safety and amount of lighting on the outside of the building. Bruce F., made motion to try a new light on the outside of the building and if this works then have more lights ordered and have them installed before the primary election in August, and use the ARP monies for it, seconded by Mark, MSC (3-0-0)
 - b. Employment contract – this was discussed at an earlier meeting but needed the verbiage changed on the amount of comp time. Mark made motion to approve the contract with township employee Bruce Osborn, seconded by Ron, MSC (3-0-0)
 - c. 2023 Levy – Mark made motion to approve 2023 levy in the amount of \$419,500, broke down as follows: General Fund \$67,000, Road and Bridge \$205,000, Capital Equipment \$30,000 and Fire Protection \$117,500, seconded by Ron, MSC (3-0-0).
 - d. Knife River Agreement – discussion as held on the amount of gravel to be ordered for this summer. Clerk Henry-Neaton reminded the board that the additional money on the levy discussed at the Annual Meeting is not until 2023. Mark made motion to approve purchase of up to \$90,000 (including delivery, fuel surcharge, etc..) for gravel from Knife River, seconded by Bruce F. MSC (3-0-0) This will be approximately 4000 yards.

9) Reports:

- a. Mayer Fire Department – no report
- b. Clerk's report –
- c. Supervisor –
 - i. Mark said Bruce O can start hauling chips.
 - ii. Bruce F. spoke about a resident who has concern with what is happening with neighbor. Clerk Henry-Neaton was directed to contact the Sheriff's office regarding some type of patrol within the township that that township would pay for. Township board wondered if they could do on an as needed or contract for a few hours per week/month. She will contact Sheriff Kamrud about it.
 - iii. Ron – asked about road stabilizing (dust control) Board members feel this is not an option with the budget at the current time.
- d. Bruce O report – a resident on Highway 7 has had his fire sign damaged, Bruce will work with resident to get new sign up and Pam will bill them. Road postings will go on tomorrow (Tuesday).

10) Additions: A permit for a fiber drop was requested by Metronet for a residence on Wagon Ave. Permission was given for the permit.

11) Upcoming meetings: Next monthly meeting is Monday, April 11, 2022 at 7:00 PM

12) Adjourn – Bruce F made motion to adjourn, seconded by Mark, MSC (3-0-0) Meeting adjourned at 8:35 PM

Chair Ron Kassulker

Clerk Pam Henry-Neaton