

Hollywood Township Monthly Meeting Minutes

Monday, January 10, 2022 – Following the organizational meeting

Hollywood Township Shed

Present: Ron Kassulker, Mark Meuffels, Clerk Pam Henry-Neaton, Treasurer Mary Fillbrandt. Also present Township employee Bruce Osborn. Calling in on phone Bruce Fillbrandt.

- 1) Chairman Kassulker called meeting to order at 7:30 PM
- 2) Pledge of Allegiance was already recited at the organizational meeting.
- 3) Approval of Agenda
- 4) Minutes:
 - a. Monthly Meeting – Mark made motion to approve the December 13, 2021 meeting minutes, seconded by Ron, MSC.
 - b. Truck Meeting – Mark made motion to approve the Truck purchase meeting minutes of December 22, 2022, seconded by Ron, MSC.
- 5) Treasurer:
 - a. Treasurer Filbrandt gave the following treasurer’s report:

**Monthly Report for
December 2021**
 Mary
 Fillbrandt
 Treasurer

Beginning Balance Public Government Account						\$ 32,343 .88
Transfer from Money Market Account						
Claims-Gen	\$14,52 2.83	R&B	\$ 14,90 9.99	Ca p. Eq .	\$ 55,06 5.00	
Disb. Gen	\$2,027 .01	R&B	\$ 5,631. 93			\$92,15 6.76
Broadband (December Rent)						\$ 200.00
Interest						\$ 0.88
Total Balance Plus Deposit and Interest						\$92,35 7.64

Disbursements						
Claims-Gen	\$ 14,522 .83	R&B	\$ 14,90 9.99	Ca p. Eq .	\$ 55,06 5.00	
Disb. Gen	\$ 2,027. 01	R&B	\$ 5,831. 93			
			Total Disburseme nts			\$ 92,356 .76

Public Government Account Balance 12/31/21			\$ 32,344.76
Outstanding Checks	Fill Me Up	\$ 170.71	\$ 5,984.25
	Security Sound	\$ 225.49	
	Mayer Mobile Repair	\$ 371.50	
	J. Vinkemeier	\$ 1,380.00	
	Conte ch	\$ 3,836.55	
Bank Balance in Public Government Account			\$ 38,329.01

Money Market Account

GENERAL	
Balance 11/18/21	\$ 26,008.27
Claims	\$ 14,522.83
Disb.	\$ 2,027.01
Interest 11/30/21	\$ 11.83
Nov. Settlement	\$ 25,751.59
Delinquent Taxes	\$ 10.85
Balance 12/16/21	\$ 35,232.70

ROAD & BRIDGE	
Balance 11/18/21	\$ 30,123.70
Claims	\$ 14,909.99
Disb.	\$ 5,631.93
Bridge	\$ 69.73
Nov. Settlement	\$ 69,486.11
Delinquent Taxes	\$ 29.23
Balance 12/16/21	\$ 79,027.39

CAPITAL EQUIPMENT	
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	\$
Balance 11/18/21	136,278.93
Lano Eq. New Mower	\$ 5,859.00
Fine Fees	\$ 139.97
Nov. Settlement	\$ 11,835.25
Delinquent Taxes	\$ 5.01
Balance 12/16/21	\$ 142,400.16

FIRE	
Balance 11/18/21	\$ 6,125.92
Nov. Settlement	\$ 41,023.53
Delinquent Taxes	\$ 17.30
Interest Collected on	\$ 376.32
Taxes delinquent over 1 yr.	
Balance 12/16/21	\$ 47,543.07

AMERICAN RESCUE PLAN	
Balance 11/18/21	\$ 56,243.38
ACH State Transfer	1,848.69
Balance 12/16/21	\$ 58,092.07

Balance in Money Market Accounts 12/16/21	\$ 362,295.39
Balance in Money Market and Public Government Accounts 12/31/21	\$ 394,640.15

Mark made motion to approve Treasurer's report, seconded by Ron, MSC (3-0-0)

Ron made motion to approve claims and disbursements in the amount of \$13,186.06, seconded by Mark, MSC. (3-0-0)

Mary told the board there is a public entity form that needs to be signed at the bank and the board instructed her to go ahead and sign it on behalf of Hollywood Township.

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- 6) Public Comment: there was none.
- 7) New Business:
 - a. Employee contract – the contract was reviewed and revisions made. It will be reviewed at the February meeting. The contract was a request of township employee Bruce Osborn.
- 8) Old Business:
 - a. The valuation survey was completed by MATIT insurance. Discussion was held on having the insurance being a replacement cost type policy. Ron made motion to change the township's insurance policy to cover replacement costs, seconded by Bruce F., MSC(3-0-0)
Also discussed was raising the deductible to \$1000, Mark made motion to raise deductible to \$1000, seconded by Ron, MSC. (3-0-0)
 - b. Carver County Township Association meeting will be held on Tuesday, January 25. Board members may be attending.
 - c. Door in meeting room. Discussion was held about the door in the meeting room. This was brought up at past meetings – in the last election with COVID restrictions having one door made it difficult to keep social distancing in place. The costs would be covered by the ARP money the township received. Bruce O said he has contacted people about putting in the door but no one has returned his call. Ron said he had talked to people in the township who were against it. Clerk Henry-Neaton felt it is very important to keep the residents safe as well as the election judges and there is no cost to residents.
- 9) Reports:
 - a. Mayer Fire Department – no report
 - b. Carver County Sheriff's report – no report

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- c. Clerk– Pam has been working on end of the year reports. She also sent a I 9 form to the county so we can receive payments from them,
- d. Supervisor’s report– Ron wondered why more money was not received on the trade in, Mark said with the rust on the pick up it limited the value.
Mark said that the township can purchase chips for the road from the county. This is chips that are being reused. Cost is \$7 a ton used, \$21 a ton new. Mark made motion to purchase 4 tandems a year, seconded by Ron, MSC. (3-0-0)
- e. Bruce O. report -Bruce O spoke about a letter that Watertown township sends out when people push snow onto a township road. Pam will update with our letterhead and get it to Bruce O. for his use. Mark made motion to give the letter to anyone who violates the policy about pushing snow on the road, seconded by Ron, MSC (3-0-0)

10) Additions

11) Upcoming meetings:

- a. Monday, February 14, 2022 7:00 Pm
monthly meeting
- b. Monday, February 28, 2022 7:00 PM Board
of Audit

12) Adjourn – Mark made motion to adjourn, seconded by Ron, MSC (3-0-0)

Chair Ron Kassulker

Clerk Pam Henry-Neaton

