

Hollywood Township Monthly Meeting Minutes

Monday, October 11 – 7:00 PM

Hollywood Township Shed

Present: Chair Bruce Fillbrandt, Supervisors Ron Kassulker, Mark Mueffels, Treasurer Mary Fillbrandt and Clerk Pam Henry-Neaton. Also Present: Township Employee Bruce Osborn.

- 1) Chairman Fillbrandt called meeting to order at 7:00 PM.
- 2) Pledge of Allegiance was recited.
- 3) Approval of agenda. Clerk Henry-Neaton said there were 2 last minutes items that needed to be added to the agenda, an insurance letter from Broadband saying the insurance has been cancelled and the mileage certificate form for the township. Mark made motion to approve agenda with those two additions as letters 7e and 7f, seconded by Ron, MSC (3-0-0).
- 4) Minutes: Mark made motion to approve the September 23, 2021 meeting for CTAS, seconded by Ron, MSC (3-0-0) (Last month's meeting minutes were approved at the September 23 meeting so the levy could be filed)
- 5) Treasurer's report was given by Treasurer Mary Fillbrandt.
- 6) a. Mark made motion to accept the report, seconded by Ron, MSC (3-0-0)

b. Mark made motion to pay September disbursements in the amount of \$7564.28 and claims in the amount of \$22,515.66, seconded by Ron, MSC (3-0-0).

There was a question about what is left to pay out of the Road and Bridge fund. Clerk Henry-Neaton said she believes only the cost of 30th St. and the culverts.

c. Mark made motion to approve the ARPA report, seconded by Ron, MSC (3-0-0).

6) Public Comment: There was no public comment at this time.

7) New Business:

a. Tyler Schmidt – the clerk received a call and said that the Schmidts are not going to attend the meeting as plans have changed.

b. Building permits – were purely informationally.

c. Valuation survey – The township has been contacted by the Mn Township Association insurance company that we have been picked to have a valuation survey done on the township properties and equipment. They will be contacting us to set up a time, a supervisor will be present as well the clerk and maintenance employee.

d. Frontier permit – Ron made motion to accept the permit for 4775 Yale Ave, seconded by Mark, MSC (3-0-0)

e. Broadband insurance cancellation - the township received a letter from Broadband's liability insurance/workman's comp carrier that the insurance premium was cancelled. Discussion followed, Ron made motion that if it was not cleared up tomorrow and proof of insurance not received by the company to prove insurance that the entrance to the tower would be locked with no access by

Broadband, seconded by Mark, MSC (3-0-0) Clerk Henry-Neaton will contact Anthony and send a copy of the letter to him in an email.

f. Mileage certification – Mileage is certified yearly by the county for the township roads. The township is certified at 42.9 miles. Mark made motion to approve mileage certification, seconded by Ron, MSC (3-0-0)

8) Old Business:

a. ARPA report: Clerk Henry-Neaton informed the board that the report for the ARPA dollars has been changed to March 31, 2022. Discussion was held on the updating of the township shed with the addition of a door in the meeting area. This would be very beneficial when elections are held as residents would then be able to enter and exit through different doors thus cutting door the contact between voters as they enter and exit the building.

9) Reports:

a. Mayer Fire Department – there was no report. The board was wondering about the Open House that was coming up.

b. Carver County Sheriff's office – no report

c. Supervisor's report –

Mark asked Bruce O. if he had used the road groomer, Bruce O. said he has done most of the township with it.

Ron expressed concerns about the Road and Bridge fund. At the September 23, 2021 meeting the board voted to take Bruce O.'s deductions out of the fund instead of the General fund as it has been in the past. Ron asked how much this is and was told this is about \$800 to \$900 per month. He questioned why we are saving money in the Capital Equipment fund when we can just borrow when we want to buy something. Discussion was held on having money in the Capital equipment fund so there would be less money to borrow. Clerk Henry-Neaton also reminded the board that some of the money in Capital Equipment comes from taxes and is designated for that fund. They were told you could take other monies received (any tower rent, Carver County fines) and vote to change where that money goes to but you can't change the levy until the next levy and it should need to go before the voters at the Annual Meeting in March.

Ron also spoke about dust coating roads that the gravel is put on in the summer.

d. Clerk's report: Clerk Henry-Neaton reported that the Unemployment report has been submitted for the last quarter, the levy has been submitted to the county. She also asked if a resident who had concerns about a road that was being fixed had been contacted. Clerk Henry-Neaton asked if the board thought the CTAS meeting helped them to understand the program better. Mark said it did.

e. Bruce O. report – he has installed the fire sign and mailbox for 1680 Vega Ave. He has most of the ditches mowed. Fuel barrels are low. 30th St is done, it has not been tiled all the way. He will be gone on vacation T-F the next 3 weeks and will work on Mondays.

10) Additions – added to New Business

11) Upcoming meeting

a. Monday, November 8, 2021 – 7:00 PM - monthly meeting

12) Adjourn – Ron made motion to adjourn, seconded by Bruce F. MSC (3-0-0)

Chairman Bruce Fillbrandt

Clerk Pam Henry-Neaton