

## Hollywood Township Monthly Meeting

**Monday, September 14, 2020 – 7 PM**

### Hollywood Township Shed

Present: Chairman Ron Kassulker, Supervisors Mark Meuffels, Bruce Fillbrandt, Clerk Pam Henry-Neaton, Treasurer Mary Fillbrandt. No one called in on the conference call line.

- 1) Chairman Kassulker called meeting to order at 7:02 PM
- 2) The Pledge of allegiance was recited.
- 3) Minutes
  - a. August 10, 2020 – Bruce F. made motion to approve minutes, seconded by Mark, MSC (3-0-0)
- 4) Treasurer
  - a. Treasurer Mary Fillbrandt gave the August 2020 report as follows:

Monthly Report for August 2020  
*Mary Fillbrandt*  
 Treasurer

<b>Public Government Account #</b>	<b>\$</b>
<b>Beginning Balance 40010</b>	<b>31,924.18</b>
Transfer from MM (Gen. \$4,410.34 R&B \$9,259.16 Fire \$18,864.89)	\$ 32,534.39
Muonio ( Permits)	\$ 220.00
Broadband (Tower Rent)	\$ 200.00
Sports Complex ( Liquor Licenses)	\$ 150.00
Pam Henry-Neaton ( Election Fee)	\$ 2.00
Interest	\$ 1.57
<b>Total Balance Plus Deposit and Interest</b>	<b>\$ 65,032.14</b>

<b>Disbursements</b>						
	General	Claims	\$ 1,435.76	Disb.	\$ 3,126.58	\$ 4,562.34
	R&B	Claims	\$ 6,292.28	Disb.	\$ 3,683.88	\$ 9,976.16
	Fire ( New Germany 2nd half)			(Claims)		\$ 18,864.89
						<b>\$ 33,403.39</b>

<b>Public Government Account Balance 7/31/2020</b>		<b>\$ 31,628.75</b>
Outstanding Checks:	Mark Meufels	\$ 64.64
	Hecksel Machines	\$ 7.50
	Watertown FFA	\$ 440.00
	Denny Decker	\$ 175.00
		\$ 687.14
Bank Balance 7/31/2020	\$	32,315.89

Money Market Account #301336

<b>GENERAL</b>	
Balance	\$ 35,863.73
Interest	\$ 104.32
Claims	\$ 1,283.76
Disb.	\$ 3,126.58
<b>Total</b>	\$ 4,410.34
Covid Relief	\$ 25,775.00
PILT	\$ 888.81
<b>Balance 8/20/20</b>	\$ 58,221.52

<b>FIRE</b>	Balance	\$ 60,351.32
	<b>N.G. Fire</b>	\$ 18,864.89
	Balance 8/20/20	\$ 41,486.43

<b>CAPITAL EQUIPMENT</b>	
Balance	\$ 76,750.85
Fines	\$ 236.62
<b>Balance 8/20/20</b>	\$ 76,987.47

<b>Balance in Money Market</b>
\$ 291,694.79

<b>ROAD &amp; BRIDGE</b>	
Balance	\$ 121,858.74
Gravel Tax	\$ 294.79
Twsp. Aid	\$ 2,105.00
Claims	\$ 5,575.28
Disb.	\$ 3,683.88

<b>Total Balance in Public Government &amp; Money Market</b>
<b>Accounts: \$ 323,323.54</b>

**Balance 2019**                      **PGA**                      **\$ 24,495.17**

<b>Total</b>		<b>\$</b>				<b>MMA</b>	<b>\$</b>
		<b>9,259.16</b>					<b><u>192,704.90</u></b>
<b>Balance 8/20/20</b>		<b>\$</b>				<b>Total</b>	<b>\$</b>
		<b>114,999.37</b>					<b><u>217,200.07</u></b>
<b>Bills for the Month</b>							
CLAIMS	General	\$	R&B	\$	Fire (Mayer)	\$	\$
		8,679.95		5,976.02		7,967.77	22,623.74
DISB.	General	\$	R&B	\$			\$
		4,720.86		3,770.82			8,491.68
Need Approval to pay All September Bills in the Amount of ...							\$
							31,115.42

Mark made motion to approve the August 2020 treasurer's report, seconded by Bruce F. MSC (3-0-0-)

- b. Claims and Disbursements: Mark made motion to approve claims and disbursements in the amount of \$31,115.40 for the month of September 2020.
  - i. Clerk Henry-Neaton asked the board if they would like to break down the amount of our insurance premiums by General and Road and Bridge funds. Currently the amount comes all out f the General Fund. Mark made motion to approve the funds coming from the corresponding funds, seconded by Bruce F., MSC (3-0-0) Pam will find out the breakdown and amend the report as needed.
- c. CARES/COVID grant report – Clerk Henry-Neaton reported the August report had to be redone because the Federal now has their own form request. The old form was from the state. She redid the August report and did the September report, Both have been submitted. The balance in the COVID account is \$24,667.28.

5) Public Comment: there was no one expressing comments during this time.

6) New Business:

- a. Liquor License – Hollywood Roadhouse – the Hollywood Roadhouse presented an application for the renewal of their liquor license. The owner had asked the township about a discount because of the shutting down of businesses. Also the check for the fee was not signed. In order to not hold up the license, Bruce F. made a motion to approve the liquor license permit on the condition the check is signed before the paperwork is given to the owner, Mark seconded , MSC (3-0-0)
- b. Emails regarding tower – emails have been received by Karen Johnson-Leuthner regarding concerns about the tower. She was present at the meeting and wanted to know what the township knew about the tower and what is on it. After discussion, the board requested that the clerk ask both Broadband and Carver County what they have on the tower and what type it is. Karen offered to research this but the board felt they should be doing it.
- c. Building permits – just informational for board
- d. Propane prepay – The board discussed the agreement for pre pay propane for the township building. Ron made motion to purchase 1000 gallons , seconded by Mark, MSC (3-0-0).

- e. Website report – The website has been used by 192 new users in the months of May through August 2020.

7) Old business:

- a. 30<sup>th</sup> St meeting report – Dan Schellhammer from Midstate reclamation and Trucking was present at the meeting to discuss 30<sup>th</sup> St. Discussion was held on how to stabilize the road. One of the ways is to tile on each side of the road. Dan spoke about putting the tile would be the first step in fixing the road. It would help pull the water away from the road. A second way would be using a garden type tiller to blend gravel and cement powder or some type of oil or calcium chloride. Dan also suggested that the board take some time to look at Dakota Asphalt Pavement Association website. North Dakota has many gravels roads and they seem to hold up pretty well.

Soil samples have been taken by Envirotech and we should be getting the results soon. he suggested having a plan in place before doing any work. He spoke of different things that have been tried in North and South Dakota that would be an option for the Township road.

Discussion was held on timbers/logs buried in the road . Maintenance employee Bruce Osborn will check with Charlie burns to see what he knows about them.

Brad Matter came in later in the meeting and the board and Brad spoke about the tiling. Brad spoke of using pea rock instead of gravel for the tiling. There will be a sock installed on the tile and 3 feet outlets where feasible in case one would freeze that the water would have someplace to go. Approximate cost would be \$15,000. Mark made a motion to do a ½ mile stretch from McLeod to Yancy and to use pea rock at the bottom of the trench with reclaimed sand or gravel, seconded by Ron, MSC (3-0-0).

- b. Election update - No one has filled for the supervisor seat, Mark informed the board he will be running as a write in. Clerk Henry-Neaton has filed for clerk.

The Primary election went well. We had more voters than before.

At the General Election, Clerk Henry-Neaton will not be able to be there because she is on the ballot and Head judge Becky Burns will not be there also as her husband is running for school board. Theresa McDonald Sullivan will be the Head Judge with both Pam and Becky available for questions or concerns if needed.

8) Reports:

- a. Mayer Fire Department – no report

- b. Supervisor reports –

Bruce F. asked about a field approach that had been moved on land on a farm in the township. Ron and Bruce O. went to look at it and okayed it. Bruce F. stated that all members of the board should be made aware of these things in the future.

- d. Clerk Report – Treasurer Fillbrandt needs to update her Microsoft. Clerk Henry-Neaton looked into it, a group subscription would be \$99.99 per year for up to 6 users. By purchasing this it would save money as the maintenance employee and clerk could also use this and not have to renew individual subscriptions. Motion by Mark to purchase it, seconded by Ron, MSC (3-0-0).

Clerk Henry-Neaton reported that the levy has been completed and sent to the county. Clerk Henry-Neaton reported she is having problems with the copier. She is going to try to troubleshoot to see if she can solve the problem but the township may have to purchase a new one.

- e. Bruce O. report – Bruce reported he has been mowing ditches and there was some conflict of when he is mowing them. Mark explained what the county does, he will bring back the county’s policy to the net meeting for the board to look at and possible adopt. Clerk Henry—Neaton will check with other townships regarding this also.

9) Additions – none

10) Next meeting – Monday, October 12, 2020, 7:00 PM

11) Adjourn, Mark made motion to adjourn, seconded by Bruce F., MSC (3-0-0)

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Chairman Ron Kassulker

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Clerk Pam Henry-Neaton