

**Hollywood Township monthly meeting minutes**

**Monday July 13th, 2020 - 7:00 PM**

**Hollywood Township shed**

**Present:** Chairman Ron Kassulker, Supervisors Bruce Fillbrandt and Mark Meuffels. Treasurer Mary Fillbrandt and Clerk Pam Henry-Neaton. Also, present township employee Bruce Osborn. There was no one who called in on the phone conference call from the public.

- 1) Chairman Kassulker called meeting to order at 7:00 PM.
- 2) Pledge of Allegiance was recited.
- 3) Minutes:
  - a. June 8, 2020 monthly meeting – Bruce F. made motion to approve meeting minutes, seconded by Mark, MSC (3-0-0)
  - b. June 29, 2020 Pandemic Plan meeting – Mark made motion to approve minutes, seconded by Bruce F., MSC (3-0-0).
- 4) Treasurer report:
  - a. Treasurer Fillbrandt gave treasurer report as follows:

**Monthly Report for June 2020**

*Mary Fillbrandt Treasurer*

<b>Beginning Balance</b>	<b>\$ 36,275.12</b>
Transfer from MM (Gen.C. \$495.16 D. 2,889.15 R&B C. \$6,7353.27 D. \$4,255.03)	\$ 74,792.61
Broadband (Tower Rent)	\$ 200.00
Cherry (Driveway Permit)	\$ 220.00
Dezman (Cash payment for Dust Control)	\$ 375.00
Dust Control from Residents	\$ 4,475.00
Interest	\$ 2.39
<b>Total Balance Plus Deposits and Interest</b>	<b>\$ 116,340.12</b>
<b>Disbursements</b>	
General      Claims      \$ 495.16      Disb.      \$ 2,889.15	\$ 3,384.31
R&B      Claims      \$ 67,353.27      Disb.      \$ 4,255.03	\$ 71,608.30
Safe Deposit Rent	\$ 20.00

<b>Total Disbursements</b>	<b>\$ 75,012.61</b>
Public Government Account Balance 6/30/2020	<b>\$ 41,327.51</b>
Outstanding Check Central Fire	\$ 87.50
Bank Balance for Public Government Account 40010	<b>\$ 41,415.01</b>

Money Market Account # 301336

<b>GENERAL</b>	
Balance	\$ 7,757.01
Interest	\$ 70.28
PNP	\$ 2,161.04
Balance	\$ 9,988.33
Claims	\$ 495.16
Disb.	\$ 2,889.15
<b>Total</b>	<b>\$ 3,384.31</b>
<b>Balance 6/18/20</b>	<b>\$ 6,604.02</b>

<b>FIRE</b>	
Balance	\$ 23,518.59

<b>CAPITAL EQUIPMENT</b>	
Balance	\$ 76,439.83
Court Fee	\$ 213.30
<b>Balance</b>	<b>\$ 76,653.13</b>

**Balance of All Money Market Accounts** **\$ 145,808.07**

<b>ROAD &amp; BRIDGE</b>	
Balance	\$ 110,440.63
Claims	\$ 67,153.27
Disb.	\$ 4,255.03
<b>Total</b>	<b>\$ 71,408.30</b>
<b>Balance 6/18/20</b>	<b>\$ 39,032.33</b>

**Balance in Both Public Government Accounts & Money Market Accounts** **\$ 187,135.58**

<b>June 2019 Balances</b>	
Checking	\$ 24,095.77
Savings	\$ 237,809.78
<b>Both</b>	<b>\$ 261,905.55</b>

Bills for the Month	
General	
Claims	\$ 716.20

	\$		
Disb	321,424.00	Total	3,930.34
Road & Bridge			
	\$		
Claims	12,495.93		
	\$		\$
Disb	4,545.12	Total	17,041.05
			\$
Fire			11,683.00
			\$
Need Approval to Pay July Bills in the Amount of...			32,654.39

Mark made motion to approve the treasurer's report, seconded by Ron, MSC (3-0-0)

- b. Claims and disbursements – Bruce F. made motion to pay bills in the amount of \$32,654.39, seconded by Mark, MSC (3-0-0).

There was discussion on the balance in the Road and Bridge. This fund will need to be watched closely for spending at this time.

- 5) Public comment: Judy Frommes appeared before the board with questions and concerns regarding Barfnecht's conditional use permit for their farm. She was not notified by mail regarding this. She said she has contacted the county about it with her questions. The board shared information about the conditional use permit regarding this.
- 6) New Business:
  - a. Mark Cherry – Mark Cherry appeared before the board regarding his conditional use permit for a shed. Mark made motion to approve, seconded by Bruce F., MSC (3-0-0) He asked about dust coating also.
  - b. Building permits – the permits listed were strictly informational.
  - c. Public hearings – the hearing info was informational.
  - d. Gravel incident – Mark explained an incident that took place on one of our township roads, where a bobcat was unloaded off a trailer, gravel was scooped up off the gravel road, put into the back of the truck hauling the trailer, and the bobcat was loaded up. Description of the vehicles involved were noted. Anyone caught doing this will be prosecuted by the township. Pam will also put something on the website regarding this.
  - e. 2021 Service Agreement for Carver County Assessor – there was no increase in costs for this service. Mark made motion to approve agreement, seconded by Ron, MSC (3-0-0-)
  - f. Coronavirus Relief Fund – discussion was held on the fund. There is money available to the township for any costs they may incur due to the COVID situation. Bruce F. made motion to enter into the agreement regarding this fund, seconded by Mark, MSC. (3-0-0).

Discussion about the upcoming election was held at this time and precautions with the COVID virus. The setup of the room and parking lot was discussed. Pam will continue to work on this and check with other entities. We will order cones for the parking lot and look into plexiglass partitions for the judge area.

  - g. Road agreement with Camden township – Mark made motion to approve, seconded by Bruce F., MSC (3-0-0)
  - h. Boundary Annexation Survey- The county has offered to do the reports on this for local entities. Motion made by Mark, seconded by Ron, MSC (3-0-0)

- i. Bridge replacements – 53<sup>rd</sup> St. and 16<sup>th</sup> St – the 53<sup>rd</sup> St. Bridge is tentatively scheduled to be replaced August 17 – 28, 2020 and the 16<sup>th</sup> St. Bridge is tentatively scheduled to be replaced August 31 – September 11, 2020. Bruce F. asked if they were going to tar from highway 7 to across the bridge, he will check with the project manager.
  - j. Election seats for township
    - i. Supervisor Seat A – 4-year term
    - ii. Clerk – 4-year termFiling opens July 28 and closes August 11, 2020 at 5 PM. Anyone interested should contact the clerk.
  - k. Carver County Clean up day is tentatively scheduled for Saturday, September 12, 2020 from 8 AM to 12 noon. It will be at the Carver County Shed based in Hollywood township.
  - l. Clerk Henry-Neaton shared the information again about the MN Township Association township conference calls, she encouraged the board to listen in if they can. They are held on Tuesday mornings.
  - m. State and Surplus Property Application – we have done this in the past, we need to reapply. Motion by Mark to complete form, seconded by Bruce F. MSC (3-0-0).
- 7) Old business: none
- 8) Reports: a,
- a. Mayer Fire Department
    - i. Fire Department report – the board reviewed the report for the month of June
    - ii. Supervisor Kassulker reported on the fire board meeting on June 15, 2020. The Fire Department is looking at purchasing a tanker.
  - b. Winsted Fire Board meeting- Thursday, July 30. Supervisor Fillbrandt will attend from the township board and Resident Ken Johnson who is also on the board has been notified.
  - c. Carver County Quarterly Sheriff Report – the report was reviewed.
  - d. Supervisor report – Mark reported that experiments are being done with the gravel roads that are used in the sugar beet area of the state. They are looking at different alternatives to strengthen the roads.
  - e. Clerk –
    - i. Election, August 11, 2020 – Clerk Henry-Neaton said this was discussed earlier in the meeting.
    - ii. PNP reimbursement – the township has received the reimbursement for the costs attributed to the Presidential Primary in March.
  - f. Bruce O. report – Bruce reported he has been working on the areas identified in the road tour needing attention. 1) Yancy Ave. has been fixed using about 60% of the stockpile of rock. 2) Vega Ave. – he is meeting with the DNR Wednesday morning to see what can be done about that area. 3) 30<sup>th</sup> St. was discussed – Supervisor Kassulker will contact the person who does the trainings for the MN Township Association to see if he would be willing to come out and take a look at this road and give any suggestions. 4) Bruce O. said he also fixed a frost boil on 22<sup>nd</sup> St.

Barry from Watertown Township is renting a mini excavator for some road and ditch work and had asked if Hollywood would be interested in sharing the costs and using the excavator. We will not be doing this at this time.

Bruce O. said most roads are in good shape right now, he has been using the grader and the road groomer. He said it must rain to be able to use the road groomer. Bruce O will contact Brad as Bruce was told that Brad is waiting to hear from him about Sally Ave.

Ditches have been sprayed and will be mowed in August.

The road committee was discussed but tabled until the township has more information.

9) Additions – none

10) Net meeting – Monday, August 10, 2020 7 PM

11) Adjourn – Motion by Mark, seconded by Bruce F., MSC (3-0-0). Meeting adjourned at 8:44 PM

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Chair – Ron Kassulker

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Clerk – Pam Henry-Neaton