

Hollywood Township Monthly Meeting Minutes

Monday, January 13, 2020 – 7:40 PM following the organizational meeting

Hollywood Township Shed

Present: Supervisors Mike Lynch, Ron Kassulker, Bruce Fillbrandt, Clerk Pam Henry-Neaton, Treasurer Mary Fillbrandt. Also present township employee Bruce Osborn.

- 1) Chairman Kassulker called the monthly meeting to order at 7:40 PM
- 2) Agenda: Bruce F. made motion to approve agenda, seconded by Mike, MSC (3-0-0).
- 3) Approval of December 9, 2019 monthly meeting. Bruce F. made motion to approve, seconded by Mike, MSC (3-0-0)
- 4) Treasurer’s report: Treasurer Mary Fillbrandt gave the December treasurer’s report as follows:

Beginning Balance	\$24,529.26
Transfer from Money Market (Gen \$15,601.54, R & B \$9,482.19)	\$25,083.73
Broadband (Tower Rent)	\$ 200.00
Interest	<u>\$ 2.58</u>
Total Balance Plus Deposit & Interest	\$49,815.57

Disbursements

General	Claims	\$12,618.49	Disb.	\$2,983.05	\$15,601.54
Road and Bridge	Claims	<u>\$ 6,694.81</u>	Disb.	<u>\$2987.38</u>	<u>\$ 9,682.19</u>
		\$19,313.30		\$5,970.43	\$25,283.73

Public Government Account Balance 12/31/2019 **\$24,531.84**

Money Market Accounts

General

Balance	\$14,471.58
Claims	\$12,618.49
Disb.	<u>\$ 2,983.05</u>
Balance	\$ (1,129.96)
Settlement	\$21,300.29
Interest	\$ 108.03
11/26/19 Claims	\$ 576.58
11/26/19 Disb.	<u>\$ 2,977.04</u>
Balance	\$ 16,724.74

Fire

Balance	\$33,304.17
Settlement	<u>\$36,890.47</u>
Balance	\$70,194.64

Capital Equipment

Balance	\$26,080.75
Fine fees	<u>\$ 26.66</u>

Road and Bridge

Balance	\$84,228.95
11/26/19 Claims	\$ 2,144.29
11/26/19 Disb.	\$ 1,684.55
Claims	\$ 6,694.81
Disb.	<u>\$ 2,787.38</u>
Balance	\$70,917.92
Settlement	\$65,460.79
Reimbursement for fuel spill	<u>\$28,194.93</u>
Balance	\$164,573.64

December 2019

Checking	\$ 9,527.76
Savings	<u>\$247,495.88</u>
Both	\$257,023.64

Total in all Money Market Accounts	\$277,600.43
Total in all Money and Public Government Account	\$302,132.27

Claims and disbursements for January 2020

Disb.	Gen.	\$3,842.65	Claims	Gen.	\$ 2,417.96	Fire	\$ 15,935.54
	R & B	<u>\$4,282.25</u>		R & B	<u>\$11,876.34</u>		
Total Disb.		\$8,124.90	Total Claims				\$30,354.74

Need approval to pay December 2019 bills in the amount of \$38,354.74

Mike made motion to accept the treasurer’s report, seconded by Ron, MSC (3-0-0)

Mike made motion to approve claims and disbursements for the month of December 2019 in the amount of \$38,354.74, seconded by Bruce F., MSC (3-0-0)

5) Public comment:

- a. Jason Brumeister, who lives on County Road 33 was present to ask the Board to sign a variance request. The board had signed it approximately a year ago but due to circumstances he was unable to start the project. Mike made motion to approve the variance again, seconded by Bruce F., MSC. (3-0-0)

6) New Business:

- a. Linda Hoffman – Carver County Lost and Found Volunteer: Ms. Hoffman had sent an email explaining her request for the township to appoint a shelter where cats and dogs may be taken if picked up in the township. Discussion was held on the email with no action being taken. The cost for the animals if not picked up by the owners is quite significant and the township would be responsible for the cost.

- b. Approval of election judges: Bruce F. made motion to approve judges for the election year (2020), seconded by Mike, MSC (3-0-0)
 - c. Community Grant Program (Recycling and Waste Abatement) This is a program that we have participated in the past. The program reimburses the township for cost associated with ditch clean up and any recycling. Mike made motion to approve entering in the agreement with Carver County for the reimbursement of ditch clean up and recycling, seconded by Bruce F., MSC (3-0-0)
 - d. New Germany Fire Contract 2020: Mike made motion to approve the New Germany 2020 Fire Contract in the amount of \$37,729.78, seconded by Ron, MSC. Abstaining Bruce F. (2-0-1)
 - e. Conditional use ongoing compliance issue of mining activity – The township received a letter dated December 20, 2019 from the Carver County Land Management Department regarding a conditional use permit for mining activity. The resident who was out of compliance has since worked with the county to remedy this situation.
 - f. Carver County Township Association Meeting – informational for the board
 - g. Resignation – Supervisor Mike Lynch said he has sold his home in the township and will be moving out of the township. He is resigning February 14th, 2020. Discussion was held on how to fill his position. Clerk Henry-Neaton will put it in the Herald as a press release (if possible on the front page), she will also put it on the website page and post it here at the township hall. Interested parties will be asked to submit a letter of interest.
 - h. Carver County Leaders meeting – informational for board
- 7) Old Business:
- a. Communications Tower Lease Agreement renewal and amendment to professional service agreement – Hollywood resident Ken Johnson spoke about his concerns with the tower, he feels the tower should be renewed on a yearly basis. Supervisor Lynch told him that the original agreement states it is to be renewed every 5 years now that it is renewed this month. Hollywood resident Karen Johnson-Leuthner spoke about her concerns with the tower also. She also felt it should be on a year to year basis. She suggested looking at other townships that have towers in their townships to see how they handle it. She suggested having the county attend a meeting to explain what is happening with the tower and the county. What they are doing to the tower, etc... Supervisor Lynch reiterated that if the township doesn't sign the amendment which states the county does not have to give the township a 24 hour notice when doing something with the tower but they do have to give notice as soon as possible, the lease will automatically renew anyway. He said he agreed with the County being asked to come and speak to the board and residents at a meeting regarding the tower and anything that has been done or is being done. Clerk Henry-Neaton said the county has been notifying us when they are going to be working on the tower. Mike made motion to accept the amendment to the agreement stating the change to the 24 hour notice, seconded by Ron, MSC Opposed Bruce F. (2-1-0) Also stated was the Board has said that if the county no longer wants or needs the tower it is to be taken down. Clerk Henry-Neaton will invite the county officials to attend an upcoming meeting.

- b. Carver County Multi-Hazard Plan – a letter was received from Carver County thanking the township for their cooperation and participation in the plan.
 - c. Personnel policy handbook – the handbook was reviewed with suggestions about other items to be added/changed. The board felt the vacation time should be changed to Paid Time Off (PTO) in the handbook.
 - d. 53rd Sr. Bridge – the agreements have been signed and notarized. This month's bills contained the checks for the easements and reimbursements for affected property owners. Everything should now be in place for the bridge.
- 8) Building permits – were reviewed by the board. No action needed.
- 9) Reports:
- a. Mayer Fire Department: The November 2019 report was reviewed by the board.
 - b. Carver County Sheriff: The month of December 2019 was reviewed by the board as well as the 2019 year's report. Reports from the Sheriff's office will now be quarterly not monthly as they have been in the past.
 - c. Supervisor report:
 - i. Supervisor Lynch – He will be attending the Watertown Fire Board meeting on February 6, 2020. He has also been asked about the lots requirement that was passed by the residents at the annual meeting last March 2019.
 - ii. Supervisor Fillbrandt – no report
 - iii. Supervisor Kassulker – no report
 - d. Clerk's report – Clerk Henry-Neaton reported it is busy with many reports now due. The township has received the refund for the State Township Association Annual Conference that Ron did not attend due to health issues. She has sent the tower bill to the County (\$18,546.06), the Bond of Indebtedness for Carver County has been done. She has contacted Town and Country Glass about refunding the tax and the windshields put in a few months ago. Presidential election is March 2, 2020 and there are trainings that will be coming up soon for election judges. Clerk Henry-Neaton will be gone the next monthly meeting, February 10, 2020. Deputy Clerk Judy Warner will be here. Clerk Henry-Neaton will have everything ready for Judy.
 - e. Bruce O. report – township employee Bruce O. gave his monthly report: He is preparing his report for the Annual meeting. Pam had asked him to get dust coating and gravel costs as soon as possible. He has a quote for seat covers for the township pick up, it was decided as a board as a whole not to purchase any. He asked about new rugs for the township hall where you enter the building. Bruce F. will check into them at Menard's. Bruce O. wondered who pays for the replacement of the fire signs if they need to be replaced. He, along with Supervisor Kassulker have replaced the signs in question in the township that needed to be replaced due to their wear.
- 10) Upcoming meetings:
- a. Monthly meeting – Monday, February 10, 2020 7:00 PM
 - b. Board of Audit – Monday, February 24, 2020 7:00 PM

11) Additions – there were no additions

12) Adjourn – Bruce F. made motion to adjourn, seconded by Mike, MSC. (3-0-0) 9:58 PM

Chair Ron Kassulker

Clerk Pam Henry-Neaton