

Hollywood Township Monthly Meeting Minutes

Monday, December 9, 2019 – 7:00 PM

Hollywood Township Shed

Present: Chairman Mike Lynch, Supervisors Ron Kassulker and Bruce Fillbrandt, Clerk Pam Henry-Neaton and Treasurer Mart Fillbrandt. Also present township employee Bruce Osborn.

- 1) Chairman Lynch called the meeting to order at 7:00 PM
 - a. Pledge of Allegiance was recited.
- 2) Agenda: Ron made motion to approve agenda, seconded by Bruce F., MSC (3-0-0)
 - a. Minutes from November 12, 2019 meeting, Chairman Lynch asked that the sentence in the October 12, 2019 minutes that stated “ also present Township supervisor Bruce Osborn to Township Supervisor Bruce Osborn” to be corrected to “ also present Township Employee Bruce Osborn” , Ron made motion to approve minutes with the correction, seconded by Bruce F., MSC (3-0-0).
- 3) Treasurer’s report
 - a. Treasurer Mary Fillbrandt gave the treasurer’s report for November 2019 as follows:

Beginning Balance	\$24,479.57
Transfer from Money Market	\$ 7,382.46
MATIT (Windshield reimbursement)	\$ 358.93
MATIT (Windshield reimbursement)	\$ 593.90
Broadband (Tower rent)	\$ 200.00
Interest	<u>\$ 1.65</u>
Total Balance Plus Deposit and Interest	\$33,016.51

Disbursements

General	Claims \$ 576.58	Disbursements	\$2,977.04	\$ 3,553.62
Road and Bridge	Claims <u>\$2,144.29</u>	Disbursements	<u>\$2,837.38</u>	<u>\$ 4,981.67</u>
	\$2,144.87		\$5,814.42	\$ 8,535.29

Township Preferred Checking Balance 11/30/2019 **\$24,481.22**

Outstanding check

Ron Kassulker **\$ 48.04**

Bank Preferred Checking Balance **\$24,529.26**

Money Market Accounts

General	Balance	\$ 8,187.28
	MV credit Ag	\$ 6,131.25
	Interest	<u>\$ 153.05</u>
		\$14,471.58

Road and Bridge Balance \$84,228.95

Fire Balance \$33,304.17

Capital Equipment	Balance	\$26,040.76
	Fines	<u>\$ 39.99</u>
		\$26,080.75

Total in All Money Market Accounts \$158,085.45
Total in all Money Market and Preferred Checking \$182,566.67

November 2018 Money Market \$140,310.34 Checking \$9,527.42 Both Accounts \$149,837.76

Ron made motion to approve treasurer’s report for November 2019, seconded by Bruce, MSC. (3-0-0)
 Mary will void check for Ron, (lost check) and Pam will reissue payment in January)

b. Claims and disbursements for December

Disbursements		Claims	
General	\$ 2,983.05	General	\$12,618.49
R & B	<u>\$ 2,987.38</u>	R & B	<u>\$ 6,694.81</u>
	\$ 5,970.43		\$19,313.30

Need approval to pay December 2019 bills in the amount of \$ 25,283.73.

Ron made motion to pay claims and disbursements in the amount of \$25,283.73 for December bills, seconded by Mike, MSC. (3-0-0)

5) Public Comment:

Township Resident Ken Johnson asked about the Fire Department costs on the tax statements. He was told it is not a separate line, it in included in the township’s taxes. He also complimented on the Board’s work that they get done.

6) New Business:

- a. 2020 Watertown Fire Department agreement – discussion was held on the agreement. Agreement was signed and will be mailed back.
- b. Winsted Fire Department – a breakdown of costs were reviewed by the board.

7) Old Business:

- a. Fuel spill
 - i. Clerk Henry-Neaton informed the board that we received the reimbursement for the fuel spill. It is not listed on the current bank statement as it was deposited after the statement closing date. We did not receive full reimbursement on our costs. The cost to the township for the fuel spill was \$5,857.18. We received the payment of \$28,194.93 for reimbursement, total cost for the fuel spill was \$34,052.11.
 - ii. Letter from MPCA – the township received a letter from the MPCA saying the file on the fuel spill was closed. Items have been fixed and reported to the state as such.
- b. Personnel Policy – the board went over the personnel policy, discussion as held at length about the vacation days vs PTO. Pam will check in to the pros and cons of vacation vs PTO. Township employee Bruce Osborn asked that the time for work be changed to 7 – 3:30 PM on Page 2.

- c. Road Agreement – Clerk Henry-Neaton summarized the road agreement between Hollywood township and Camden township. Chairman Lynch suggested sending it to Camden township and then adding signatures and dates to the agreement and adding the original with the agreement.
- d. 53rd St. Bridge – discussion was held on the temporary and permanent easements for the 53rd St bridge, Chairman Lynch and Clerk Henry-Neaton have spoke to the Schmidts and they will be signing the papers and getting them to the township. Bruce F. and Ron spoke to St. John’s church, they will work on getting the papers signed and get them to the township. After papers have been signed by the parties, Chairman Lynch will deliver to the county. The county wants to put out the bids for the project in the next few weeks.

8) Reports:

- a. Mayer Fire Department –
 - i. Fire Service Contract for 2020- discussion was held on the contract for fire protection for 2020. Chairman Lynch signed the agreement and it will be sent to them.
- b. Carver County Sheriff – the report for the November was reviewed by the board. Clerk Henry-Neaton informed the board that starting in January 2020, we will receive reports quarterly instead of monthly.
- c. Supervisor’s report –
 - 1. Bruce F. – reported on the planning commission meeting he attended for the Kris Hanson conditional use permit. The stipulations that were put on the permit approval have been met by the applicant.
 - 2. Ron – Ron was planning on attending the MN Township Association convention in Mankato but ended up not being able to. Clerk Henry-Neaton said she had contacted the association and they will be refunding the township for the registration paid minus a processing fee of \$20.00.
 - 3. Mike – Mike said the county had contacted him about the tower lease that morning, they are wondering if the stipulation about 24 hour notice could be taken off the lease due to the nature of some of the work and time frames. Board members were okay with that but they do want it to stay in the lease they are notified when there is work or people on the property. Chairman Lynch read in the contract that the lease is automatically renewed for 5 years, Township resident Ken Johnson was opposed to that but Chairman Lynch explained that is the way it is written. Also in the lease will stay the payment to the township with annual increase of payment by 3%.
- d. Clerk’s report – Clerk Henry-Neaton reported that the township was notified the county will be doing work at the tower on Tuesday.
- e. Bruce O. report – Bruce reported he has not ordered the new signs yet that are being replaced. Chairman Lynch told Bruce O. that everything needed to be cleaned out and cleared out by the fuel bunkers. There should be nothing in the bunkers or by them.

9) Bruce O. Review – discussion was held on township maintenance Bruce Osborn job review. After much discussion, Ron made motion to increase Bruce’s pay by \$1.00 per hour, seconded by Mike, MSC (3-0-0)

10) Additions - no additions to the agenda

11) Upcoming meetings –

- a. Organizational meeting – Monday, January 13, 2020 7:00 PM
- b. Monthly Meeting – following organizational meeting, Monday, January 13, 2020

12) Adjourn Bruce f., made motion to adjourn, seconded by Ron, MSC (3-0-0) 9:02 PM

Chairman Mike Lynch

Clerk Pam Henry-Neaton