

Hollywood Township Monthly Meeting

Tuesday, November 12, 2019 – 7:00 PM

Hollywood Township Shed

Present: Chairman Mike Lynch, Supervisors Ron Kassulker, Bruce Fillbrandt, Treasurer Mary Fillbrandt, Clerk Pam Henry-Neaton. Township employee Bruce Osborn.

- 1) Chairman Lynch called the meeting to order at 7:00 PM.
 - a. Pledge of Allegiance was recited.
- 2) Agenda: Ron made motion to approve agenda, seconded by Bruce F., MSC (3-0-0)
- 3) Minutes from October 12, 2019. Bruce made motion to approve minutes with correction of minutes saying, "also present Township Supervisor Bruce Osborn to Township Supervisor Bruce Osborn", seconded by Ron, MSC. (3-0-0)
- 4) Treasurer's report – Treasurer Mary Fillbrandt gave the following report for October 2019.

Beginning Balance	\$24,496.30
Transfer from Money Market (General \$8,863.18 R & B \$18,608.40)	\$27,271.58
Broadband (Tower rent)	\$ 200.00
Interest	<u>\$ 1.27</u>
Total Balance Plus Deposit and Interest	\$51,969.15

Disbursements

General	Claims \$5,424.97	Disb. \$3,456.21	\$8,881.18
R & B	Claims \$14,765.18	Disb. \$3,843.22	<u>\$18,608.40</u>
	Total Claims and Disbursements		\$27,489.58

Township Preferred Checking Balance 10/31/2019 **\$24,479.57**

Outstanding Checks

St John's Church	\$ 440.00
Ron Kassulker	<u>\$ 48.04</u>
	\$ 488.04

Bank Preferred Checking Balance **\$24,967.61**

Money Market Accounts

General

Balance	\$16,856.06
Interest	<u>\$ 194.40</u>
	\$17,050.46

Claims and Disb. \$8,863.18

Total in General **\$8,187.28**

Fire

Balance **\$33,304.17**

Capital Equipment

Balance \$25,994.11
Fines \$ 46.65

Total in Capital Eq. **\$26,040.76**

Road and Bridge

Balance	\$102,637.35
Claims and Disb.	<u>\$ 18,408.40</u>
Total in Road and Bridge	\$ 84,228.95

Total in all Money Market accounts \$151,761.16

Total in Money Market and Checking \$176,240.73

October 2018 MM \$162,774.15 **Checking \$9,526.50** **Both accounts \$172,300.65**

Claims and Disbursements for November 2019

Disbursements

General	\$2,977.04
R & B	<u>\$2,837.38</u>
Total	\$5,814.42

Claims

General	\$ 576.58
R & B	<u>\$2,144.89</u>
Total	\$2,721.47

Ron made motion to approve treasurer's report, seconded by Mike, MSC (3-0-0)

Need approval to pay November bills in the amount of \$8,539.29.

Ron made motion to pay bills for November in the amount of \$8,539.29, seconded by Bruce F.

- i. The board reviewed the correction made for last month for the township maintenance worker.
- ii. Clerk Henry-Neaton told the board that PERA was overpaid last month by \$18.00, that amount is credited to our bill for this month.

- 5) **Public Comment:** Hollywood resident Karen Johnson – Leuthner spoke to the board about a letter she received from the sheriff. She apologized for the reason for the letter. She expressed her concerns about the tower and the upcoming renewal. She asked when the renewal was due and was informed it is due in January.

At this point in the meeting, the summary of November bills was reviewed, and Ron rescinded his motion to pay the November bills, with Bruce F. also rescinding his second. Bruce then made a motion to accept the November bills in the amount of \$8,539.890, seconded by Ron, MSC. (3-0-0).

6) **New Business:**

- a. **Designation of Annual polling place for 2020 elections:** Ron made motion to designate Hollywood township Shed/Meeting room as the polling place for the 2020 elections, seconded by Bruce, MSC (3-0-0)
- b. **Building permits:** building permits for Shawn Bates were reviewed.
- c. **Traffic study regarding County Rd 122 and County Rd. 21:** A study of the intersection was done at the request of a Hollywood resident. From that study, Carver County's summary of planned changes are adding advance Pedestrian Warning signs in both directions on County Rd 21, updating No Parking signs along County Rd 21 and update Junction signs on County Rd 122 to make side street Stop Sign more visible.
- d. **Schedule Bruce's review** – Maintenance worker Bruce Osborn's yearly review will be done at the December 2019 Hollywood township monthly meeting.

- e. **Resignation procedures for Board Members** – discussion was held on the way it will be handled when Supervisor/Chairman Mike Lynch resigns from the board when he moves out of the township. A committee of the remaining supervisors and clerk would appoint someone. Chairman Lynch is up for reelection in the fall 2020 elections.

Chairman Lynch is willing to continue plowing in the winter months as needed when he is no longer on the board.

- f. **Public hearing Kristopher Hanson** – there will be a public hearing for Mr. Hanson's request for a permit on Tuesday, November 19, 2019. Bruce F. said he would go.

7) **Old business:**

a. **53rd St Bridge**

- i. **Compensation for easements** – a representative from Carver County met with the property owner (Tom Schmidt) about the size of the square feet for the temporary easement. The easement was reduced from 2,590 square feet to 1,840 square feet. This changed the originally payment of \$14.86 to \$10.56.
- ii. **Compensation for the trees** – An agreement was made with the above-named property owner regarding trees he will be losing due to the construction of the bridge. Bruce made motion to pay Tom and Linda Schmidt \$5000.00 to compensate them for the trees they will be losing, seconded by Ron, MSC (3-0-0). This compensation will be payment in full for the loss of the trees. Clerk Henry-Neaton will let the County know what has been decided and also make them aware of the other property owners (St. John's Church) request that they fill the ditch, so it is easier to mow.

- b. **Road certification miles 42.89 up from 42.09** – Chairman Lynch met with Carver County regarding road certification miles. After reviewing the township received 8 tenths of a mile more.

c. **Personnel policies handbook**

- i. Schedule meeting if needed – the personnel policy handbook draft was reviewed. Some changes were made, and some were added. Clerk Henry-Neaton will update and get copies to the board to review before their next meeting.

- d. **Road agreement with Camden township** – An agreement was found that was made between the townships but not signed regarding 62nd St. Clerk Henry-Neaton will put the agreement in the same form as another one with another township and bring it back to the board next month.

8) **Reports:**

a. **Mayer Fire Department** –

- i. Fire Board meeting is scheduled for Tuesday, November 19, 2019 at 6:00 PM. Supervisor Kassulker will attend.
- ii. The fire reports were reviewed.

- b. **Carver County Sheriff**- report for the month of October was reviewed.

c. **Supervisor's report** –

- i. Supervisor Fillbrandt had no report
- ii. Supervisor Kassulker spoke about Watertown township's roads

- iii. Chairman Lynch said he had gone to Minneapolis and picked up election booths that were free to anyone who picked them up. He brought 10 back with him.
- iv. **Clerk's report** – Clerk Henry-Neaton reported she and head judge Becky Burns had attended a training regarding the upcoming presidential election in March of 2020. Also, the township will be reimbursed for expenses as a result of this election.
She had sent in the request for the payment of the fuel spill reimbursement to be expedited.
She will be sending a letter to the company that put the windshields in the township vehicles for reimbursement for the taxes on the bill.

d. **Bruce O. report** –

- i. Ditch mowing is done except for 18th St.
- ii. Snow equipment is on and vehicles have been inspected and okay for MNDOT.
- iii. 2 loads of chips have been delivered, will get one more.
- iv. Both fuel tanks have been filled with winter fuel
- v. Discussion was held on road signs that need to be replaced. Bruce will take care of ordering them from the County. The board told Bruce to replace the 3 signs in question.
- vi. Discussion was held on what should continue to be done with the area where the leak happened. Snow needs to be removed from the area so if there was a chance of another leak it would be spotted sooner. Also, to clean up around the tanks.

9) Additions: there were no additions.

10) Upcoming meeting:

- a. Monday, December 9, 2019 – 7:00 PM

11) Adjourn – motion by Ron, seconded by Bruce to adjourn MSC (3-0-0) Meeting adjourned at 8:53 PM

Chairman Mike Lynch

Clerk Pam Henry-Neaton

