

## Hollywood Township Monthly Meeting

Monday, October 14, 2019 7:00 PM

### Hollywood Township Shed

**Present:** Chairman Mike Lynch, Supervisors Ron Kassulker, Bruce Fillbrandt, Treasurer Mary Fillbrandt, Clerk Pam Henry-Neaton. Also present Township Employee Bruce Osborn

- 1) Chairman Lynch called meeting to order at 7:02 PM
  - a. Pledge of Allegiance was recited.
- 2) **Agenda:** Ron made motion to approve agenda, seconded by Bruce F., MSC (3-0-0)
- 3) **Minutes from September 9, 2019 meeting:** Ron made motion to approve, seconded by Bruce F., MSC (3-0-0). Mike asked about the agreement from years ago with Camden on 62<sup>nd</sup> St. He would like that letter sent to them. Pam will find it and tell Mike know when she does.
- 4) **Treasurer's report:** Mary gave September 2019 treasurer's report as follows:

<b>Beginning Balance:</b>	\$24,495.17
Transfer from Money Market	\$15,257.15
Road House (Liquor license)	\$ 150.00
Hollywood Sports Complex (Liquor license)	\$ 150.00
Broadband ( Tower Rent)	\$ 200.00
Barfnecht (Driveway permit)	\$ 10.00
Kassulker (Driveway permit)	\$ 10.00
Interest	<u>\$ 1.13</u>
<b>Total Balance Plus Deposits and Interest</b>	<b>\$40,273.45</b>

Disbursements				
General	Claims	\$ 1,413.11	Disbursements \$ 3,183.25	\$ 4,596.36
R & B	Claims	\$ 8,205.00	Disbursements \$ 2975.29	<u>\$ 11,180.79</u>
<b>Total Claims and Disbursements</b>				<b>\$ 15,777.15</b>

#### Township Preferred Checking Balance 9/30/2019

Outstanding checks	
McLeod Coop Power	\$102.72
Watertown FFA	<u>\$440.00</u>
	<b>\$542.72</b>

**Bank preferred checking balance** **\$25,039.02**

#### Money Market Accounts

General		Fire	
Balance	\$ 20,021.78	Balance	<b>\$33,304.17</b>
Interest	\$ 241.94		
PILT	<u>\$ 888.70</u>	<b>Capital Equipment</b>	
	\$ 21,152.42	Balance	\$ 25,780.81
Claims and Disb.	<b>\$ 4,296.36</b>	Fines	<u>\$ 213.30</u>
<b>Total in General</b>	<b>\$ 16,856.06</b>	<b>Total in Cap. Eq.</b>	<b>\$25,994.11</b>

**Road and Bridge**  
 Balance \$113,598.14  
 Claims and Disb. \$ 10,960.79  
**Total In R & B \$102,637.35**

**Total in all Money Market accounts \$178,791.69**  
**Total In MM and checking \$203,287.99**

**September 2018 MM \$207,975.53    Checking \$9,434.89    Both Accounts \$217,410.42**

Ron made motion to accept Treasurer’s report, seconded by Bruce F., MSC (3-0-0)

**Claims and disbursements for October, 2019**

<b>Disbursements</b>		<b>Claims</b>	
General	\$ 3,438.21	General	\$ 5,424.97
R & B	<u>\$ 3,843.22</u>	R & B	<u>\$14,765.18</u>
<b>Total</b>	<b>\$ 7,281.43</b>	<b>Total</b>	<b>\$20,190.15</b>

**Need approval to pay October bills in the amount of \$27,471.58**

Clerk Henry-Neaton informed the board she had forgotten to call McLeod Coop for the amount of the electric bill.

Ron made motion to approve October bills, seconded by Mike, MSC (3-0-0)

**5) Public Comment:** There was none.

**6) New Business:**

- a. **Dave Bortner**, 3380 Vega Ave. Mr Bortner (Freedom Boat Service) spoke to the board about a business that he looking to locate at the above address. The business includes restoring old boats and sales. Carver County zoning requires that this type of business be on a tar road, he came to the board to see their thoughts about it and the fact that he would be on Vega (a township gravel road) for a short distance to get to the business. Discussion was held on taking the boats out on the gravel road during spring, he said the part of his business would be assembly and disassembly of boats. A question asked was if painting or varnishing would take place at this address, he said no he has a location in St. Paul where that is done. He was asked if any chemicals would be stored there, to which he said no. A concern brought up was the width of the driveway, this would be addressed through the permit with Carver County. He said everything would be stored undercover, nothing would be stored outside. The board said they do not have a problem with this.
- b. **Chris Hansen** – Edie Hanson appeared before the board for Chris Hansen regarding a permit to build a shed. The board shared their concern with a letter that had been received by Hollywood township from Carver County regarding the property where this shed is to be located. The letter stated to the owners of the property that they were in violation of statue 152.032 unlicensed/inoperable motor vehicles or accumulation of licensed motor vehicles. Chair Lynch asked if this had been addresses and resolved to the satisfaction of the county. Ms. Hanson was not sure. Ron made motion to approve

the request on the following conditions: items addressed in the letter dated August 29, 2019 to the property owners from Carver County Land Management must be satisfied before the start of the shed, seconded by Bruce F., MSC (3-0-0)

- c. **53<sup>rd</sup> St. Bridge** – Representatives from St. John’s Lutheran Church were present to see plans and talk about the replacement of the 53<sup>rd</sup> St. Bridge. They said the church is okay with the plans. A question was brought up regarding the ditch, they were told the info would be passed on to the county.
  - d. **New Germany Fire Department** – Fire Chief Dan Rucshmeier and Mayer Steve Van Lith appeared before the board to share their budget for the upcoming years and what the plan is for the purchase of Fire Equipment. They said they had purchased 16 Self contained breathing apparatus this year. They also spoke about the Capital Building Fund. Fire Chief Racshmeier wants to remind people that they need to keep their driveway at least 15 feet wide if possible, and to keep it clear of clutter, Also to keep trees and limbs trimmed so the Fire Departments can get into the driveways with their equipment.
  - e. **Mayer Fire Department** – the 2020 Mayer Fire Department fire contract was reviewed by the board. No concerns were shared. Clerk Henry-Neaton will notify Mayer about the review.
  - f. **Personnel policy handbook** - Clerk Henry-Neaton shared the copy of Waverly’s handbook in their monthly packets. Chairman Lynch had gone through his and highlighted items he felt was important, he asked the other board members to do the same. The clerk would like it in the next week so she can work on it before the next meeting. Maintenance employee Bruce Osborn was also asked to go through it and give his input in the next week to the clerk.
  - g. **Road Mileage certification** – Discussion was held on the County’s road mileage certification. It was felt that some of the roads are missing. Chairman Lynch will check with the county about it. Motion by Ron, seconded by Bruce F., for Chairman Lynch to sign it after the road mileage had been addressed, MSC (3-0-0)
  - h. **Elections** – clerk Henry-Neaton informed the board about upcoming training for the 2020 elections. Discussion was held on the budget next year for the election cost, there will be 3 elections in 2020.
  - i. **Building permits** – were reviewed.
- 7. Old Business;**
- a. 16<sup>th</sup> St. Bridge- all land changes have been recorded at the County Level. Checks were issued this month for the payment of temporary and permanent easements. Clerk Henry-Neaton will mail them this week after making copies for the county who requested them, Chairman Lynch said he would like to see the areas staked out in spring before planting.
  - b. Fuel spill – a letter was received from the Minnesota Department of Commerce regarding the fuel spill. The township will be reimbursed \$28,194.93 for the costs. Not all the costs will be covered, the total cost for the spill was \$34,422.84. If letter is not sent our reimbursement may not come in up to 3 to 4 months. With the request, we should receive it within 4 to 6 weeks. Bruce F. made motion to request payment for the earlier choice, seconded by Ron, MSC (3-0-0) Clerk Henry-Neaton will send a letter requesting that our reimbursement be sent to us as soon as possible.

c. **2040 Comp Plan** – we were informed of the 2040 Comp Plan missing some items, none of which involved Hollywood township. It is being taken care of and will be resubmitted,

d. **Dust Control 2019** – Clerk Henry-Neaton gave the final report on the dust control for 2019. We had 8 less residents this year using it than last year.

**8. Reports:**

a. **Mayer Fire Department** – no reports

b. **Carver County Sheriff's office** – the report for the month of September and the first three quarters of the year was reviewed.

c. **Supervisor's report** – Chairman Lynch attended the Watertown Fire Board meeting, he gave an update on the costs. Hollywood township's cost will increase 2.98%.

d. **Clerk's report** – Clerk Henry-Neaton stated that the unemployment report will be due and that will be completed. Also the MN withholding has changed so there may have been a slight difference in the payroll.

e. **Bruce O.** – ditch mowing has been done, the carbons have been put on the grader. The Ford will have an inspection, windshields have been replaced on two of the vehicles, the township will be reimbursed for these from our insurance. Henry-Neaton will need to request reimbursement. The board talked about receipts and how important it is to have them. Suggestions were made how to do this. Time cards were gone over and explained. Henry-Neaton will go thru and straighten out the confusion on overtime.

**9. Additions:** none

**10) upcoming meeting \*\*note change to Tuesday, November 12, 2019 due to Veteran's Day.**

**11) Adjourn:** Motion made by Ron, seconded by Bruce F. to adjourn, MSC. (3-0-0)

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Chairman Mike Lynch

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Clerk Pam Henry-Neaton