

Hollywood Township Monthly meeting

Monday, May 13, 2019 7:00 PM

Hollywood Township Shed

Present: Supervisors Bruce Fillbrandt, Ron Kassulker, Mike Lynch, Treasurer Mary Fillbrandt and Clerk Pam Henry-Neaton. Also, present Township Maintenance Bruce Osborn

- 1) Chairman Lynch called meeting to order at 7:02 PM.
 - a. Pledge of Allegiance was said
- 2) Agenda – New Germany Fire Department discussion was moved up to first before New Business.
- 3) The Board reviewed and approved minutes for the April 8, 2019 meeting. Motion by Bruce F to approve, seconded by Mike, Ron opposed. MSC. (2-1-0)
- 4) Bills for the month of May were reviewed and approved as follows: Claims and disbursements in the amount of \$17,735.03 and Road and Bridge \$10,247.23 for a total of \$27,982.26. Ron made motion to approve, seconded by Mike, MSC. (3-0-0)
- 5) Treasurer’s report was given by Mary Fillbrandt as follows:

Beginning balance	\$9,529.53
Transfer for Money Market (General \$6,184.81 R & B \$9,353.64)	\$15,538.45
Broadband (R & B Tower rent)	\$200.00
Winsted Township (15 yards of road chips)	\$701.23
Interest (G)	<u>\$0.50</u>
Total balance plus deposits and interest	\$26,370.41

Disbursements			
General	Claims \$2,718.03	Disbursements \$3,466.78	\$6,184.81
R & B	Claims \$6,925.3	Disbursements \$3,330.19	<u>\$10,255.57</u>
	Total claims and disbursements		\$16,440.38
Checkbook Balance 4/30/2019			<u>\$ 9,530.03</u>

Savings accounts

General	Balance	\$26,913.59	Fire	Balance	\$25,643.00
	Interest	<u>\$314.48</u>			
		\$27,228.07	Capital Equipment		
Expenses:	Claims	\$ 2,718.03	Balance	\$24,935.99	
	Disb.	\$ 3,466.78	Court Fees 3/31/19	<u>\$ 236.61</u>	
Balance in General		<u>\$ 21,043.26</u>	Balance in Cap Eq.	\$25,172.60	

Road and Bridge

Balance	\$179,701.73
Expenses	\$ 6,925.38
Disb.	\$ 2,428.26
Balance in Road and Bridge	<u>\$170,348.09</u>

Balance in ALL SAVINGS ACCOUNTS	\$242,206.95 (Money Market account)
Balances in all savings accounts plus Checking	<u>\$251,736.98</u>
Security Bank CD \$5,528.14	

April 2018 Checking \$9,450.57 Savings \$228,034.09 Total \$237,484.66

Ron made a motion to approve the treasurer's report, seconded by Mike, MSC (3-0-0).

Clerk Henry-Neaton went over two Quicken reports that were done, one for the Capital Equipment fund and one for the Fire Department fund. The goal is to have all accounts on Quicken and the reports will be given to the board. This should make the accounting part of it easier. The township also uses CTAS.

6) Public comments:

- a. Tammy and Steve Kassulker came before the board to ask for a driveway permit for off Utah. They were told to contact Steve Just with the county and print the driveway permit off the township website. Discussion was held on the size of the culvert. They will contact Bruce O. with any questions and when they are ready to proceed.
- b. Barry Shipolz who lives by the Top Dog company was present at the meeting to express concerns regarding Vega Ave. The road is very rough. Bruce O. explained what will be happening when the weather is better and how the road will be taken care of.

7) New Germany Fire Department Chief Dan Ruschmeier attended the meeting to answer questions the board had at the last meeting with the township and the New Germany Fire Department contract for 2020. He clarified some numbers on the report that were high for Hollywood township and said they were added by mistake. These were under man hours; he will take the contract back to the city of New Germany and adjustments will be made in the contract with costs as needed.

8) New Business:

- a. Building permits – building permits for Stableford Farms Investments., LLC were reviewed
- b. Fuel spill – Bruce F. explained about a fuel spill that he found on April 26, 2019. Soil samples have been taken. It has been reported to MPCA and we are following up with forms that need to be filled out. Discussion was held on contracting with WCEC (West Central Environmental Consultants, INC. This company would perform the emergency response/spill response services including peripheral cleanup and remediation necessary. They will also work with the state for partial reimbursements of costs of the spill. The township could possibly be reimbursed for up to 90% of the cost. They put the job out for bids and are onsite to supervise clean up. The reason for the spill was the plug in the containment area had come out. Chairman Lynch asked if that had been fixed and if the hose that leaked had been fixed. Bruce O. asked if an automatic shut off could be put on the hose, Chairman Lynch said he would prefer not to do that and that Bruce O. should stay there when he is filling up with gas, Pam will check with MATIT if the township would be covered under their insurance for the spill. Ron made motion to work with WCEC, Bruce F seconded, MSC (3-0-0)

- c. Road tour – The road tour will be scheduled for May 28th or 30th of 2019. Bruce O. will check which day works for him. Clerk Henry-Neaton will then post it and get it in the Herald in the public notices' column. The road tour will start at 6:00 PM.
 - d. Dust control report was given by Clerk Henry-Neaton. We are a little behind on the numbers of residents using it, but we are aware of some who will not be doing it this year. All residents have been contacted either by email or phone to remind them of the dust coating deadline. The township has not received the payment for dust coating from the New Germany solar garden. Clerk Henry-Neaton has been corresponding with them, they now want our info so they can automatically deposit the money into the township's account. The board addressed this and does not want to do it that way, they want the check to be made to the township and mailed to them. Clerk Henry-Neaton will be contacting them to tell them the check needs to be sent. The dust coating is part of their conditional use permit.
 - e. SCORE grant (Select Committee on Recycling and the Environment grant) – Clerk Henry-Neaton said the contract from the year of 2018 will be honored this year (2019). This is the grant that will reimburse us for the costs of cleaning the road ditches, etc.... and Clerk Henry-Neaton said she will submit the costs of the reflective vests that were purchased this year to the groups who clean the ditches.
 - f. Carver County Clean-up day is this Saturday, May 18 from 8 AM to 12 noon at Norwood Young America Central High School. Clean up day in the fall will be at the Carver County Shed in Hollywood township. Discussion was held on some type of sign in the township's driveway to direct people to the right location.
- 9) Old Business:
- a. New Germany Fire Department – this was moved up in the agenda. See above.
 - b. 2040 Comp Plan – a meeting will be held on Tuesday, May 21, 2019 as soon as possible after 4:00 PM. Discussion was held on the answer that the township received about their suggestions to the Comp Plan. None of which have been added to the Comp Plan.
- 10) Reports:
- a. Mayer Fire Department – no report
 - b. Carver County Sheriff's department – the report for the first quarter and the month of April 2018 was reviewed.
 - c. Clerk's report:
 - i. Clerk Henry-Neaton reported that she has completed the first quarter unemployment report.
 - ii. Chairman Lynch asked how the new computer was working out and Clerk Henry-Neaton said it has been working great. She appreciates the board purchasing it for her to use.
 - iii. There were some problems with the tower and Judy was contacted. The person told her he was using an old list. She told him who he needed to contact from now on.
 - iv. The township was contacted by a representative of a company regarding ordinances within the township. Clerk Henry-Neaton will check with the county regarding this.
 - v. Clerk Henry-Neaton would like to attend the summer short courses offered by MAT on June 17, 2019 in St. Cloud. The board told her she could.

- d. Bruce F. report:
 - i. Bruce O. reported that the new furnace and air conditioner have been installed.
 - ii. He told the board that the pressure tank for the well went out and has been replaced.
 - iii. Two groups are done with cleaning the ditches.
 - iv. Brian Brabec would like to bore through the ditch culvert for manure hauling. Discussion was held on doing this. Bruce will contact him.
 - v. The board spoke about a piece of equipment called a road groomer. They are being used by other local townships and have had very good reviews. They replace the grader type work and cut down on time needed to grade roads.
- 11) Additions: Supervisor Fillbrandt asked how we are enforcing the road restrictions; it is basically on your honor and some are not following it. The township does offer a road restriction waiver form for anyone who may need it.
- 12) Next meeting: Monday, June 10, 2019 7:00 PM
- 13) Bruce F. made motion to adjourn, seconded by Ron, MSC. (3-0-0)

Chairman Mike Lynch

Clerk Pam Henry-Neaton