

## Hollywood Township Monthly Meeting Minutes

Monday, February 11, 2019 – 7:30 PM

### Hollywood Township Shed

Present: Chair Mike Lynch, Supervisors Ron Kassulker and Bruce Fillbrandt, Clerk Pam Henry-Neaton, Treasurer Mary Fillbrandt. Also present: Township Employee Bruce Osborn.

- 1) Chairman Lynch called the meeting to order at 7:00 PM
- 2) Bills were reviewed. Ron made motion to approve bills for the month of February 2019, seconded by Bruce F., MSC.
- 3)
  - a. Minutes from the January 2019 Organizational meeting were reviewed. Ron made motion to approve, seconded by Bruce F., MSC.
  - b. Minutes from the January 14, 2019 monthly meeting were reviewed. Bruce made motion to approve, seconded by Ron, MSC. Mike said he contacted the county about the 2040 Comp Plan and the comments we submitted for it. (These comments were about the roads within the township and solar gardens) He was told that the roads are not something that would be included on the comp plan.
- 4) Treasurer Mary Fillbrandt gave the treasurer's report:

<b>Beginning Balance</b>	<b>\$9,527.76</b>
Transfer from Money Market (General \$6530.20 R&B \$12,320.38 Fire \$17,366.25)	\$36,216.83
McLeod Coop (General)	\$60.36
Broadband (R & B – Tower rent)	\$200.00
Interest	<u>\$.72</u>
<b>Total Balance Plus Deposit and Interest</b>	<b>\$46,005.67</b>

#### Disbursements and Claims for the month

General	Claims	\$3,227.45	Disbursements	\$3,363.11	\$6,590.56
R & B	Claims	\$8,790.47	Disbursements	\$3,729.91	\$12,520.38
Fire					<u>\$17,366.25</u>
<b>Total Disbursements</b>					<b>\$36,477.19</b>

#### Outstanding checks

Carver County Association of Township	\$1,086.08
Eileen Nelson	\$54.75
	<u><b>\$1,140.83</b></u>
Bank Balance	<u>\$10,669.31</u>
<b>Township Balance less outstanding checks</b>	<b>\$9,528.48</b>

**Savings Accounts**

<b>General</b>	Balance \$19,959.27	<b>Road and Bridge</b>	Balance \$167,472.93
	Interest \$68.09		Ag Credit <u>\$5,984.31</u>
	Interest \$115.82		\$173,457.24
	Twsp Aid \$1,743.00		Expenses <u>\$12,320.38</u>
	PERA Aid <u>\$86.50</u>		\$161,136.86
	\$21,972.68		
	Expenses <u>\$6,530.20</u>		
	<b>\$15,442.48</b>		

<b>Capital equipment</b>	Balance \$6,690.18	<b>Fire</b>	Balance \$53,305.41
	State transfer fines <u>\$156.63</u>		Expenses <u>\$17,366.25</u>
	<b>\$6,846.81</b>		<b>\$35,939.16</b>

**Undesignated transfers \$17,752.84**

**Total in all Savings Accounts \$237,118.15**

**Balance in Both Savings and Checking \$246,646.63**

Security Bank CD \$5,499.03

January 2018 Checking \$9,163.09 Savings \$230,624.50 Total for Both \$239,787.59

Bruce F. made motion to approve, seconded by Ron, MSC. Ron made motion to approve claims and disbursements in the amount of \$8,069.18, seconded by Bruce F., MSC

5) Public Comment: There was no public comment:

6)

- a. Mike Baumann appeared before the township board regarding a conditional use permit for a home on his property for his son, Ryan. The permit is needed because there would now be 3 dwellings on the property. Eventually the third dwelling will be removed. Ron made motion to approve the conditional use permit, seconded by Bruce F., MSC. They will be responsible for getting a fire sign and mailbox post when needed. It is New Germany Fire District.
- b. MAT District 4 Lobby day – info was shared with the board
- c. Building permits was purely informational.
- d. Land Stewardship info was in packet for the board.
- e. Minnesota Benefit info was shared with the board regarding life insurance policies on board members. The board decided that they were not interested in participating at this time.

7) Old business:

- a. The Carver County Township Association meeting was rescheduled.

8) Reports:

- a. Mayer Fire Department was reviewed for the month of January
- b. Carver County Sheriff's Department report was reviewed.

- c. Watertown Fire Department meeting will be Monday, February 25, 2019. Chairman Lynch will be attending.
  - d. Clerk's report: Clerk Henry-Neaton reported that there was a delay with the payroll this month, she felt due to the weather. She contacted the payroll company and they reissued all the payroll. The normal payroll was delivered in time. After talking with the company, they currently do not put a trace on it but for a fee we could have it traced. This is the first time this has happened so the board felt they should wait and see if it happens again or becomes a problem. Clerk Henry-Neaton has been very busy with reports and also working with treasurer's Mary Filbrandt getting ready for the Board of Audit.  
Clerk Henry-Neaton has been having problems with the computer. After discussion, Bruce F. made motion to allow the clerk to spend up to \$1500 on a computer and the programs needed. seconded by Ron, MSC. Treasurer Mary Filbrandt will get the computer Pam now uses.
  - e. Bruce O. report - Bruce said he has fixed a few things that were broke from the recent snowstorms on the equipment – wiper, snow wheel.  
He said there has also been problems with people pushing snow across the roads on the township roads from their driveways. It was suggested that this be noted on the website and also maybe a letter could be sent. An announcement could also be put in the paper.  
Bruce would like to replace the lights over the workbench. Currently they are fluorescent and he would like to put in LED. It was suggested that Bruce F contact McLeod Coop about the lights. Bruce F. made motion for new fixtures up to \$250.00 for 16 feet of lighting over bench, seconded by Ron, MSC.
- 9) Additions – Supervisor Kassulker asked what his powers were as the road supervisor. There have been problems with Vega Ave. and Luce Line trail.  
There was discussion on costs for dust control and what our cost would be for gravel. Also there was discussion about the election costs to the township, we paid \$125 for each poll pad (we purchased 2) and the cost for the election machine will be \$247 for the year 2020.
- 10) The board was reminded of the upcoming meetings.
- 11) Ron made motion to adjourn meeting, Bruce F., seconded MSC.

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Chairman Mike Lynch

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Clerk Pam Henry-Neaton