

Hollywood Township monthly meeting minutes

Monday, January 8, 2018

Followed organizational meeting

Present: Chairman Mike Lynch, Supervisor Jim Burns, Ron Kassulker, Treasurer Mary Filbrandt, Clerk Pam Henry-Neaton. Also present township employee Bruce Osborn.

Chairman Mike Lynch called meeting to order at 8:00 pm following the organizational meeting.

Hollywood township board reviewed and approved the bills and claims. Check numbers 5561 – 5566 and 0108201801 – 01082018003. Claims 3349-3361. Ron made motion to accept all claims and bills, seconded by Jim, MSC.

Ron made motion to approve minutes from the December 11, 2017 meeting, seconded by Jim, MSC.

Mary gave the treasurer's report as follows:

| | |
|---|---------------------------|
| <u>Beginning balance</u> | <u>\$9,154.69</u> |
| Transfer from Money Market (Rev.\$3,733.54 R&B \$3982.24, loan payment \$7806.81) | \$15,312.59 |
| Broadband (R & B) | \$ 200.00 |
| Burns (R & B) | \$ 10.00 |
| Interest | <u>\$ 0.58</u> |
| <u>Total balance plus deposit and interest</u> | <u>\$24,677.86</u> |

Disbursements

| | |
|----------------------------|--------------------|
| Revenue | \$3733.54 |
| R & B | \$3982.24 |
| Loan payment | <u>\$7806.81</u> |
| Total disbursements | \$15,522.59 |

Outstanding checks

| | |
|----------------|-------------------------|
| Kraemer Mining | \$ 286.06 |
| Security Sound | \$ 225.49 |
| Loan Payment | <u>\$7806.81</u> |
| Total | <u>\$8318.36</u> |

| | |
|--|------------------|
| Bank Balance | \$17,473.63 |
| Checkbook balance less outstanding checks | \$9155.27 |

Savings accounts

| | |
|--|----------------------------|
| Rev. (Interest \$46.66, Expenses \$3733.54, 11/17 Settlement add \$19,870.30) | \$28,675.98 |
| R & B (expenses \$3982.24 Loan \$6588.80 11/17 Settlement \$67,559.39, State transfer \$40.00) | \$155,080.96 |
| Fire (11/17 Settlement \$31,792.92) | \$43,019.82 |
| Tower (Loan payment \$1218.01) | \$ 0.00 |
| Interest | <u>\$ 39.30</u> |
| <u>Total in all savings</u> | <u>\$226,816.06</u> |
| (Security Bank CD \$5436.84) | |

5) Public comments: New Germany Fire Department member Bruce Filbrandt was present and gave an update on the New Germany Fire Department.

6) New business:

- a. Bryant Wangard not in attendance
- b. Building permit was reviewed.
- c. Appointment of deputy clerk and treasurer
 - i. Deputy clerk appointed was Judy Warner
 - ii. Deputy treasurer appointed was Chuck Schuft
- d. Fee schedule – a fee schedule was reviewed and changes were made. It will be on the agenda for next month to be approved.
- e. Select Committee on Recycling and the Environment (SCORE) grant – township clerk updated everyone on the new requirement in order for the township to get reimbursed for any costs associated with recycling and ditch clean up. The township board directed her to submit a letter to Carver County with the info about how the township would be spending the money allowed them so we can enter into an agreement with Carver County regarding the SCORE grant.

7) Old business:

a. John Emery – revision of plans. His plan is to add 4 feet to his building that was okayed by the township board in November. Jim recommended to approve John Emery updated CUP for a 40 x 64 shed size and the new location. Ron seconded, MSC.

8) Reports:

- a. Mayer Fire department report was reviewed
- b. Carver County Sheriff's Department report was reviewed. The clerk was directed to check with the Sheriff's department regarding the stipend from tickets issued.
- c. Clerk report –
 - i. request for reimbursement of monies spent on recycling and ditch clean-up has been submitted to Carver County.
 - ii. clerk has worked with the county and Randy's Sanitation on a coupon for township residents similar to the one used in the past with Kugler's recycling center.
 - iii. clerk found the info past Chairman Burns had requested regarding 30th St. The info will be shared with County Commissioner Tim Lynch and also added to the 2040 comprehensive plan.
- d. Bruce's report -
 - i. Bruce reported new refrigerator will be delivered this week.
 - ii. Bruce shared an annual maintenance report – it was decided this should be shown at the Annual meeting.
 - iii. He would like to get a credit card for the UFC gas station on Hwy 7. After discussion, Jim made motion, seconded by Ron to direct Bruce to get a credit card. MSC.

9) Additions:

a. The clerk updated the board on a credit card application from our bank. After discussion, Jim made motion to go ahead with the credit card app, seconded by Ron, MSC.

b. Jim made motion, seconded by Ron to set wages for deputy clerk and treasurer at \$15.00 per hour, MSC.

c. Jim reported that our Microsoft account will be shut down in May. He is looking to step away from the website and looking for someone to design it, then the clerk would take over it. He will talk with the high school to see if they have any students who may be interested in designing it.

Next meeting is Monday, February 12, 2018.

Ron made motion to adjourn, seconded by Jim, MSC.

Chairman Mike Lynch

Clerk Pam Henry-Neaton