

Hollywood Township Organizational Meeting / Monthly meeting  
Monday, January 9, 2017  
7:30 pm  
Hollywood Township Shed

Present: Jim Burns, Judy Warner, Pam Henry-Neaton, Ron Kassulker, Mike Lynch, Mary Filbrandt,  
Others: Becky Burns, Cindy Lynch, Matt Lynch, Brian Neaton, Maintenance Supervisor Bruce Osborn.

After call to order, Pledge of Allegiance was said.

Mike made motion to appoint Jim as Chair for the township board, seconded by Ron. Motion carried with Jim abstaining.

Ron made motion to approve the meetings of the 2016 organizational meeting, seconded by Mike, MSC.

Chairman Burns spoke of the resolutions contract for the on call maintenance position. He read the contract and asked for a motion to approve each one individually. Discussion was hold if Mike would want to be an on call person. He said he would when he ceases working for Woodland Township. Payment would be as follows: Mike \$15.00 per hour, Jim \$15.00 per hour and Ron \$12.00 per hour. Jim made a motion adopt resolution 2017 – 1 to have Ron be an on call maintenance person, seconded by Mike. Motion carried. Ron abstained. Mike made a motion a adopt resolution 2017 – 2 to have Jim be an on call maintenance person, seconded by Ron, Motion carried. Jim abstained. Jim made motion to adopt resolution 2017 – 3 to have Mike be an on call maintenance person, seconded by Ron, Motion carried. Mike abstained.

Wages were discussed as follows:

Election judges at \$11.00 per hour

Per Diem at \$45.00 per meeting

Treasurer's salary at \$155.00 per month

Clerk's salary at \$425.00 per month and office rent at \$100.00 per month.

Discussion was held on per diem paid for trainings. It will be \$45.00 first 4 hours and \$11.00 per hour after that.

IRS mileage is at 00.53.5 cents per mile.

Jim made motion to approve, seconded by Ron, MSC.

Official newspaper – Winsted Herald Journal

Legal representative – Troy Gilchrist

Bank depository – Security Back of New Germany

Ron made motion to adopt newspaper, legal representative and bank as above, seconded by Mike, MSC.

There was also discussion on the clerk's phone line, Bruce will check into Jaguar and see if something can be worked out to get another line into the township shed and have calls forwarded to Pam on it or have an answering machine that she can check daily.

Fire representatives were appointed as follows with a motion by Ron, seconded by Mike, MSC.

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|----------------|------------------|
| 1) Winsted     | Ronald Stender   |
|                | Mike Lynch       |
| 2) Mayer       | Ron Kassulker    |
| 3) Watertown   | Jim Burns        |
| 4) New Germany | Ronald Kassulker |

Pam asked if the township has a fee schedule that would cover different things in the township such as if a special meeting was called, copy costs, etc.... There is none at this time but she was directed to check with other townships to see if they have any type of fee schedule.

Ron made motion to adjourn organizational meeting, seconded by Mike. MSC.

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Chair \_\_\_\_\_ Date \_\_\_\_\_

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Clerk \_\_\_\_\_ Date \_\_\_\_\_

Hollywood Township Regular Monthly meeting  
Monday, January 9, 2017  
Followed organizational meeting

Present: Supervisors Jim Burns, Ron Kassulker, Mike Lynch, Clerk Pam Henry-Neaton, Treasurer Mary Filbrandt.

Others: Brian Neaton, Cindy Lynch, Matt Lynch, Township Maintenance employee Bruce Osborn, Judy Warner, Becky Burns.

- 1) Chairman Burns called the monthly meeting to order.
- 2) The township board reviewed and approved monthly bills with check numbers 5198 – 5216. and payroll checks numbers 5491 – 5496 with the following motion, Ron made motion to accept, seconded by Mike, MSC.
- 3) Ron made motion to approve December 12 meeting minutes, seconded by Mike, MSC.
- 4) Mary gave the December 2016 treasurer report as follows:

Beginning balance	\$10,248.85
Transfer from Money Market	\$23,031.63
Broadband	\$ 200.00
Interest	\$ 0.63
<b>Balance Plus Deposit &amp; Interest</b>	<b>\$33,481.11</b>

<b><u>Disbursements for the month</u></b>	
Revenue	\$ 4,932.60
Road and Bridge	\$10,492.22
<b>Total disbursements</b>	<b>\$15,424.82</b>

<b><u>Outstanding checks</u></b>	
Bruce Osborn	\$600.00
Snap On	\$ 85.50
<b>Total outstanding checks</b>	<b>\$685.50</b>

**Checkbook Balance** **\$18,741.79**

<b><u>Savings Accounts</u></b>	
Revenue	\$ 36,989.88
Road and Bridge	\$110,725.01
Fire	\$ 41,616.91
Tower	\$ 4,859.31
Interest	\$ 13.24
<b>Total in all savings</b>	<b>\$194,204.35</b>

**Solar Garden expense sheet**

**Beginning balance** \$ 3000.00

## Expenses

Kennedy Gravin (Legal Expense) \$ 39.00

**Balance** \$ 2,964.00

Kennedy Gravin (Legal Expense) \$ 1287.00

**Balance** \$ 1677.00

Ron made motion to accept, seconded by Mike. MSC.

The board reminded Pam that the bill/invoice is sent in January to Carver County for the tower and 3% is added.

5) Public comments: there were no comments from the public at this time.

6) New Business:

a. Update on Bridge on 16<sup>th</sup> St.

Jim said he had spoken to the county about the bridge – funds are available but the township would be responsible for some of the cost. Discussion included should the township vacate the bridge, add a culvert or do nothing and liability involved with the bridge. It was decided to send letters to affected landowners – Steve Sandquist, Larry Sandquist and Jeff Neaton that it will be discussed at the February monthly meeting. Jim will talk to Troy about the legalities of abandoning the road and report back at the next meeting. This would need to be voted on at the annual meeting in March. Bruce will check with the power company about any easements they may be in the area.

b. Review police contract

Jim spoke about township can now get funds from Carver County for fines/tickets for our township regardless if we have a contract with them or not. Jim will speak to attorney and bring back in February meeting.

c. Update on road agreement

Jim has been working with Troy and Rick from Solar Garden company on agreement that states road specs. Road will be accessed from the back part of garden, dust control will be done before construction begins and at decommission of the project. And 2 times per year after construction is complete and before decommission.

d. Mayer fire report was given

e. Scanner

Discussion was held on Pam having a scanner/copier. She was given a budget of \$300 to \$350 to purchase one. Also include a color printer if it works in the price.

7. Building permits

There were none at this time.

8. Bruce's report

Bruce spoke about the alarm system and how the call will be made if it goes off.  
He had been working on equipment as needed.

Discussion was held on capital purchases equipment. At our 2018 annual meeting, it will be discussed about continuing the levy for capital improvement purchases. Last payment on truck will be 12/31/2018.

9. Additions to agenda

Appointments were made as follows:

Deputy Clerk – Judy Warner

Deputy Treasurer – Chuck Schuft if he is willing, Mary will contact him to see if he is okay with appointment.

The chair, clerk, deputy clerk, treasurer and deputy treasurer will need to go to bank to sign signature cards.

Bids will need to go out for lawn mowing and hay cutting.

Date set for next meeting Monday, February 13, 2017

Ron made motion to adjourn, seconded by Mike, MSC.

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Chair

Date

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Clerk

Date